

-16/2016-
MINUTES OF THE ANNUAL SEDGEFORD PARISH COUNCIL MEETING ON
THE 18th MAY 2016 AT THE VILLAGE HALL

1. WELCOME Mr Head welcomed all in attendance to the meeting.

APOLOGIES Ms Crump, Mr Frost, Mrs Falkner and Borough Councillor Ian Devereux.

2. PRESENT Mr Head, Mr Curry, Mr Clark, Mrs Hipkin, Borough Councillor Mrs Avril Wright and County Councillor Michael Chenery joined the meeting at 7.20pm

PUBLIC 1 member of the public present,

3. Election of Chair. Mr Head said that Ms Crump was happy to be nominated to continue in the chair for another year. It was proposed by Mr Clark, seconded by Mrs Hipkin that Ms Crump remain as chair, this was carried.

4. Election of Vice Chair. Mr Head said he was prepared to stay as vice chair for the coming year. It was proposed by Mr Clark, seconded by Mrs Hipkin that Mr Head remain as vice chair, this was carried.

5. Adoption of Standing orders and Financial Regulations. The clerk informed the meeting that he had not received any changes to the current regulations that were in place. It was proposed by Mr Curry seconded by Mrs Hipkin the current regulations be re adopted, this was carried.

6. Review of Complaints Procedure. The clerk read out the current procedure and had related NALC documents. It was proposed by Mr Clark seconded by Mrs Hipkin the current regulations be re adopted, this was carried.

7. Review of Cemetery Charges. The clerk apologised that he had prepared the work on this but had not brought the file to the meeting. It was agreed the clerk will circulate a comparison sheet before the next meeting so the rates can be reviewed in June.

8. Mire Close Accounts. The clerk circulated a copy of the accounts to those present. 16 parishioners had been supported last year and a new rent had been agreed with the farmer. The trustees have a current balance of £879.11. The clerk gave a brief background to the charity for information to those present.

9. Village Hall Accounts. The clerk had been given a set of accounts to present to the meeting. The accounts were to the 31st December 2015. It is the clerk's understanding that the treasurer has now left the post and a new one appointed but nobody was available to present at this meeting. The report (see minute file) shows a surplus for the year of £1262 with closing balances of £26491.21.

10. Review of Inventory of Land, Buildings and Office Equipment. The council are currently carrying out a review of land with a view to getting land registry approval for three sites in the village. The council has purchased a laptop computer this year and has money for a new printer/scanner at some point. A new notice board has been purchased and will be sited on the Heacham Road next to the footpath map.

11. Review of the Freedom of Information Policy. The clerk said that no changes need to be made to the current scheme. It was proposed by Mr Curry, seconded by Mrs Hipkin that the current scheme be re adopted, this was carried.

12. Diary Dates for the Coming Year. The clerk presented the dates for the coming year and these were adopted. He had included a date for next February but understands this may be changed.

13. Close. The meeting closed at 6.55pm