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**MINUTES OF THE SEDGFORD PARISH COUNCIL MEETING ON THE 19th
APRIL 2017 AT THE VILLAGE HALL**

WELCOME Ms Crump welcomed all in attendance to the meeting.

APOLOGIES None received.

PRESENT Ms Crump, Mr Curry, Mr Frost, Mrs Falkner, Mr Head, Mr Clark and Mrs Hipkin. Borough Councillor Mr Devereux and Borough Councillor Mrs Wright

PUBLIC 1 member of the public present for the meeting.

OPEN MEETING No matters raised.

DECLARATION OF INTERESTS. Mr Clark 10.2, prejudicial interest. Mrs Hipkin 10.2 prejudicial interest.

2. MINUTES OF THE LAST MEETINGS.

Minutes of the general meeting on the 15th March were proposed Mrs Hipkin seconded Mr Frost and carried. Minutes of the Annual Parish Meeting held on the 15th March were proposed by Mr Head seconded by Mrs Hipkin and carried.

3. MATTERS ARISING

3.1 Anglian Water. No update to report at this meeting.

3.2 Cemetery Path. The clerk reported that the path had been completed. He raised the concern about the edging being a possible trip hazard a point shared by other councillors. It was agreed a poster be put up at the cemetery warning users of the uneven surface and trip hazards in the area. **ACTION Clerk**

3.3 Lamp Docking Road. The clerk reported that he was still waiting for the outcome from the insurance company. Once this had been received he could request the new lamp be installed.

3.4 Transport for Children to 6th Form from Sedgford. Mrs Falkner reported that Norfolk County policy is that parents have to fund transport costs to 6th Form. The situation for Sedgford children is not good as they may not be able to arrive at school at the appropriate times. Mrs Falkner agreed to go back to the Springwood Academy for a written response. The clerk agreed to follow up with the County Councillor. **ACTION Mrs Falkner and the Clerk**

3.5 War memorial. Mr Clark had made enquiries about a plaque and had some costings for the work. One style would be £141 with another £224. There was a short discussion about the location of the plaque as to whether it was put up at the church or at the village hall. Mr Clark was asked to have a discussion with the Church Wardens to see if it could be placed in the church. **ACTION Mr Clark**

3.6 Highways Matters. Councillors met with the highways technician and had a very positive meeting. A solution to the Fring Lane flooding was discussed and work should be carried out soon. Church Lane is programmed for repair with tar and chip. The man holes on the Docking Road will be repaired followed by replacement. There is to be major drainage work on the Heacham Road at the junction with the Snettisham Road to resolve issues but the patch that has dropped will be filled temporarily. This was done the day after the meeting.

3.7 20mph Speed Signs. The clerk read a letter from Tom McCabe which was a copy of a reply to Henry Bellingham. Tom McCabe thought the Parish were going to apply for partnership funding for the signs but this had not been the Parish Council understanding. He informed the Parish Council that the County Councillor may soon have a local member fund that could help with this. The clerk will contact the County Councillor to find out about the fund. **ACTION Clerk**

3.8 Agreement with Ken Hill. The clerk had not received a reply from Mr Austin at the Ken Hill Estates. Mr Head agreed to contact him. **ACTION Mr Head**

3.9 Fly Tipping. The waste that was reported had gone by the next day when Mr Clark inspected the site.

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3.10 Website Adverts. The clerk had received two renewals for the year. He was asked to send out reminders to other contributors. **ACTION Clerk**

4. Standing Agenda Items

4.1 Police matters. Mr Head raised the matter of the Community Speed Watch scheme. The clerk had not received a reply to his email and was asked to follow up again **ACTION Clerk**

4.2 Meetings Attended- None

4.3 Village Hall Matters, Mr Frost reported that there had been a successful clean-up of the play equipment and some general maintenance around the hall. The latest caravan rally had been very successful and two others are due in the future. The next event is the St George's Supper which still has a small number of tickets available. He reported that the footpath outside the hall gate is breaking up. The clerk was asked to inform highways. **ACTION Clerk.** The chair asked Mr Frost to take two matters back to the next committee meeting. She thought there had been discussion about the use of the mast money to provide Wi-Fi at the hall and some training courses on computers for residents. Mr Frost agreed to raise this at the next meeting. **ACTION Mr Frost**

5. PLANNING MATTERS

5.1 Plans for approval: None

Planning Outcomes approved by the Borough Council.

16/02225/F 1 New England

17/00230/F Hillview Docking Road

17/00049/TREECA Spring Cottage

17/00034/TREECA Wethered Manor

6. COUNTY COUNCILLOR BUSINESS. The Councillor was not present for the meeting so the clerk will email relevant questions to him. **ACTION Clerk**

7. BOROUGH COUNCILLOR BUSINESS. There were no questions for the Borough Councillors. The clerk did pass back his experience about trying to get the cemetery bin collected when it had been missed. Councillor Devereux agreed to take back the comments.

8. THIS MONTHS BILLS FOR APPROVAL AND PAYMENT.

8.1 Financial Statement. The clerk had circulated the end of year balance sheet and Mr Head had provided an alternative as a spread sheet. The information was the same just in a different format. The clerk reported that the accounts were with the local auditor at the moment before going to national audit after the May meeting. The current balance on the Community Account was £9338.83.

8.2 Bills

Name	Business	Net	VAT	Gross	Non Recoverable VAT
Eon (DD)	Electricity	£ 18.70	£ 0.94	£ 19.64	None
K and M(SO)	St Light Maint	£ 65.10	£13.02	£ 78.12	None
CGM (SO)	Grounds	£ 265.15	£53.03	£318.18	None
CGM	Weed killing	£17.00	£ 3.40	£ 20.40	None
NALC	Subs 2017/18	£138.96	£ 0.00	£138.96	None
Witley Press	Questionnaires	£640.00	£128.00	£768.00	None

Proposed Mr Clark seconded Mr Frost and passed. Cheques were signed by Mr Head and Mr Clark.

9. CORRESPONDENCE

9.1 Brown and Co Land agents.

9.2 Endurance Horse Ride 2017.

9.3 Stage coach Coast Hopper timetable.(left at the hall)

9.4 NCC Highways Team's notification.

9.5 RAF Marham Event 25th April 2017 at Sandringham.

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9.6 Norfolk Family Mediation Service.

9.7 BCKLWN Notice of planning application (Old Cow Shed) going for review by the Secretary of State.

9.8 Police Barnstorming session at Park Farm Snettisham 2nd May, Mr Clark said he would be attending.

9.9 Town Guides Free Walking Tour 30th April, notice on board.

10. AGENDA ITEMS FOR PARISH DECISION

10.1 Neighbourhood and Community Plan Update. The chair reported that the group had been successful in securing a further grant of £5019 to continue the work. The questionnaires had been printed and would soon be circulated to the village. The group hope to hold an exhibition in June to share the results of the questionnaires and get further ideas for the plan. She informed the meeting of the outcome of the Call for Sites that the Borough Council had put out some time ago. 6 sites have been registered in the village. These are only possible sites for future development not planning applications. It was confirmed that the plan, when it is drawn up, will need to reflect the village view on where development would be preferred. Councillors agreed that the sub group should proceed with their work and authorised any spending in line with the grant application.

10.2 Paddock Docking Road, Roadway. The council is aiming to draw up an agreement between the three parties that use the roadway. Two parties had given feedback on an initial draft. Mr Head proposed that a sub group of himself and Councillors Frost and Curry be set up to take this matter forward. This was proposed by Mr Head and seconded by Ms Crump and carried. Mrs Hipkin could not see the need for an agreement as the detail was all set out in the deeds of the residents. Mr Head said it was important to get things drawn together into one document for the future to avoid any further misunderstandings. There was a short discussion about usage of the road by residents and the content of the proposed agreement. Mrs Hipkin gave Mr Head a chart of their usage over the last few years. It was agreed the sub group should deal with this as a matter of urgency to find a resolution to the issue.

10.3 Land Registry Update. The solicitors have now issued draft statements about the Washpit. When these have been agreed, they will be returned and then authorised to go to Land Registry.

10.4 Innere/Shernborne Road. Ms Crump said she had been in conversation with Mr Cross about the current state of the Road. The problems had allegedly been worsened by the lorries after the last sugar beet season. It was agreed the clerk should contact highways and see if they are going to improve the surface. It was suggested that drainage ditches should be cut to take the water and soil that comes onto the Snettisham Road. **ACTION Clerk**

11. OTHER MATTERS. None

12. DATE OF NEXT MEETING Wednesday 17th May 2017 The Annual Parish Council Meeting will be held first with the General Meeting following straight after. Mrs Falkner apologised for this meeting.

The meeting closed at 8.41pm