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MINUTES OF THE SEDGEFORD PARISH COUNCIL MEETING ON THE 20th
April 2016 AT THE VILLAGE HALL

WELCOME Ms Crump welcomed all in attendance to the meeting.

APOLOGIES Borough Councillor Avril Wright.

1. PRESENT Mr Head, Mr Frost, Mrs Falkner, Ms Crump Mr Curry, Mr Clark and Mrs Hipkin. Borough Councillor Ian Devereux.

PUBLIC 1 member of the public present,

OPEN MEETING No matters to discuss

DECLARATION OF INTERESTS. None

2. MINUTES OF THE LAST MEETING.

Minutes of the meeting held on the 16th March 2016 were approved. Proposed Mr Head seconded Mr Clark and carried. Minutes of the Annual Parish Meeting held on the 16th March 2016 were approved Proposed Mr Head and seconded Mrs Hipkin.

3. MATTERS ARISING

3.1 War memorial. The matter is in hand and Mr Frost will organise a date and circulate to others who are able to help.

3.2 Anglian Water. There is no further progress with this matter.

3.3 Village Pound Cutting. The clerk had a quote of £8.75 per cut from the council contractor CGM. It was proposed by Mr Clark and seconded Mr Head that this be accepted. This was carried. The clerk will inform the contractor.

3.4 Woodpecker Cottage wall. The ivy was removed by the owner very quickly.

3.5 Highways re Buck Hill. The clerk had received an email confirming the bank does belong to Highways. They are happy if the resident wants to take action to prevent further damage to the trees. The resident was informed by the clerk of the situation.

3.6 Church Lane building works. The clerk spoke to the resident and he was very apologetic and had not realised the damage. He has agreed to make good all damage at the end of the build.

3.7 Coins for the Queen's birthday. The coins for the school have arrived and the clerk will get a date when the chair can present them.

3.8 NALC Changes to Planning Consultation. The chair reported that she had sent a response on behalf of the Parish.

3.9 Location of Speed signs. The clerk had an email from Highways saying they are looking into the suitability of the sites. Posts have to be purchased from Highways at £89.32 (Inc VAT) which includes installation. There was a short discussion about the necessity of both posts. It was agreed to wait to hear if permission is granted.

4. Standing Agenda Items

4.1 Police matters. Nothing to report

4.2 Meetings Attended-

Planning Board. Two councillors had attended the recent planning board and spoken against the proposed development on the Docking Road. The planning board passed the application. The lack of a 5 year land supply plan seems to be allowing applications to go through that might otherwise be rejected. There was discussion about further possible development of this field and application of an infrastructure levy. The meeting was informed that the Borough now feel they have a land supply plan to judge future applications against. There is a letter under correspondence from the Planning Department detailing this matter.

Cemetery Meeting. The chair and clerk attended a meeting with church wardens. It was a surprise to Sedgeford Church and the Parish Council that Norwich had registered the land. The church wardens would like to set up a long lease for the Parish Council to

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continue to run the cemetery as it does at present with a pepper corn rent. It was proposed by Mr Head seconded Mr Frost that the parish accept the lease. This was carried. The Church will now complete the paperwork.

Borough Council re Future Housing development. The clerk and two councillors met with a representative from the Borough Council and Councillor Wright to look at plans for two areas of Borough land in the village. The meeting saw plans for the development of land on Jarvie Close above Mill View (9 properties) and a small development (4 properties) backing onto the Old Mill. The meeting discussed the possible transfer of the grassed area on Jarvie Close to the ownership of the Parish Council. It was agreed the Borough representative would come to the June meeting and present their plans in an open session. It was agreed the clerk would invite the Borough to come and also make the request that 3 out of the 13 properties are affordable ones over the 2 sites.

Clinical Commissioning Group. The chair informed the meeting she had attended a meeting that was discussing the health services development plan for the next 5 years.

Village Hall Matters. Mr Frost reported that the Post Office is now open Tuesday mornings 10-12.30. There are plans to carry out an extension of the hall on the north end to enlarge the kitchen and storage with an office space. The letter E was down from the gable end but this will be repaired. The hall had received a good report from the caravan rally, they were very pleased with the facilities. The committee hope to enlarge the car park with some protective matting on the north east side. 80 tickets have been sold for the 40's night this week. The chair asked if there had been any discussion of the mast money and how it would be spent. Mr Frost said this had not been discussed and agreed to raise the Parish Council ideas at the next meeting.

5. PLANNING MATTERS

Plans for approval:

5.1 None.

Planning Outcomes agreed by the Borough Council. Brookdale Church Lane and Applewood 2 West Hall Barns.

6. AGENDA ITEMS FOR PARISH DECISION

6.1 Community Plans. Mrs Falkner had circulated papers for councillors to consider prior to the meeting. She outlined the types of plan that could be produced to help the parish consider the future of this village. The council agreed that a plan would be a good way forward and a steering group was established to begin the process (J.F. H.H. S.C.) It was accepted that this has to be broadened out into a larger group very soon with residents actively involved. The group will test the village to see what interest and enthusiasm there is to engage in the process. It was agreed that the village should work towards a full Neighbourhood plan to enable it to gain most in the future. The Borough Council will be able to send a representative to give a briefing on setting up a plan.

6.2 Meeting with the Environment Agency. The clerk has now emailed the agency to try and organise a meeting.

6.3 Text for Planning Board Meeting re Poultry Units. Mr Clark has written a piece for the Parish to present at a future Planning Board. He will circulate to all councillors to read and feedback to him. Once all ideas are collated he will issue the final draft.

6.4 Location of new notice board. The clerk has now taken delivery of the board. Freebridge Housing have given permission for the board to be installed on the bottom of the bank on the Heacham Road. Mr Clark agreed to come and look at the board with a view to putting up in the near future. Mr Curry agreed to approach Mr Chapman to see if he could help with engraving the name on the top. There was a short discussion about the use of the board. Mr Head thought it should be only Parish Council notices on the board. It was agreed at the start the clerk would retain keys to control its use. The old board would be offered to the Church and British Legion to continue using as they had contributed to the cost of purchase.

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6.5 Land Registry of further areas of Parish Land. The chair said she had met with Mr Wooley and Mr Everitt and gained further information about the Washpit area of the village. She now has a copy of a document produced by Mrs Hammond. It was agreed the Parish Council should register ownership of the grass area as there is no evidence of ownership of the track.

6.6 Proposal for Borough Development in Sedgeford. This matter had been covered in item 4.2 earlier in the meeting.

6.7 Modifications of Site Allocation and Development Consultation. It was agreed the council would not respond to this consultation.

7. COUNTY COUNCILLOR BUSINESS. There were no points to pass to the County Councillor

8. BOROUGH COUNCILLOR BUSINESS. The councillor was asked if could obtain an updated Parish map. The clerk asked if emails could be shortened by hiding the recipients' names. The councillor agreed to look into both points.

9. THIS MONTHS BILLS FOR APPROVAL AND PAYMENT.

9.1 Financial Statement. The clerk had circulated the income and expenditure for last year and bank reconciliation.

9.2 Bills

Name	Business	Net	VAT	Gross	Non Recoverable VAT
Eon (DD)	Electricity	£16.10	£ 0.81	£ 16.91	None
K and M(SO)	St Light Maint	£65.10	£13.02	£ 78.12	None
CGM (SO)	Grounds	£207.95	£41.59	£249.54	None
NALC	Subs	£136.52	£0.00	£136.52	None
PC World	computer	£577.53	£115.45	£692.98	None
Tower Mint	Queen's Coins	£361.72	£72.34	£434.06	None
Wakefield Joinery Noticeboard		£986.00	£0.00	£986.00	None

Proposed by Mr Head seconded by Mr Clark and carried.

10. CORRESPONDENCE

10.1 Anglia water Pollution Watch. Chair to add piece in newsletter.

10.2 Update email from Hastoe re future development.

10.3 Update on Heacham Re-Cycling Centre.

10.4 Arquiva Mast update.

10.5 Hunstanton twinning Event.

10.6 EACH appeal letter.

10.7 Notification of Insurance renewal.

10.8 Post Office consultation on new service in the village.

10.9 Borough Council email re complaints about noise from generators at the mast.

10.10 Andrew Kilby re website, clerk to respond.

10.11 Borough Council statement on the 5 year supply of housing. They now believe they have a plan and will use in future planning applications.

11. OTHER MATTERS. None

11. DATE OF NEXT MEETING Wednesday 18th May 2016 the first meeting will be the Annual Parish Council Meeting followed by the General Meeting, **start time will be 6.30pm.** Next scheduled planning meeting if required is the 9th May.

The meeting closed at 9.15pm