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MINUTES OF THE SEDGEFORD PARISH COUNCIL MEETING ON THE 20th
JULY 2016 AT THE VILLAGE HALL

WELCOME Ms Crump welcomed all in attendance to the meeting.

APOLOGIES Mrs Hipkin (Holiday)

1. PRESENT Ms Crump, Mr Head, Mr Curry, Mr Clark, Mr Frost, Mrs Falkner, Borough Councillor Ian Devereux.

PUBLIC 12 members of the public present,

OPEN MEETING Jemma March, Borough Council, came to discuss how to set up a Neighbourhood Plan.

The plan would be a community led plan to inform the future development of Sedgeford. The plan does carry weight and has to be considered alongside the Borough Council Development Plans for the area when making planning decisions. In the future the Parish, if it had a plan adopted, could attract 25% of the levy paid by developers, although this would not produce significant amounts in Sedgeford as we are not likely to have major house-building taking place. The plan could draw the community together to think about the future development of the village with the Parish Council acting as the steering group. Jemma outlined the main conditions that had to be met by the plan and the sequence of steps that the Council would need to take to get the plan drawn up, consulted on and approved. Grants are available to support this work from the government and can be applied for once a year. She also said the Borough pays for the referendum and the external examiner.

Questions were asked about bus services. Whilst this falls outside the remit of the plan it can be included as part of the aspirations for Sedgeford for the future as an annex. The plan can provide a way for the village to protect the assets it already has as well as having an input into future development. The chair thanked Jemma for her time and took a show of hands from those present who were in favour of the village starting the process of developing a plan. There was a positive response.

Mr Head gave a brief report on a Devolution meeting he had attended with Ms Crump. A leaflet has been delivered to each house encouraging people to reply to the consultation. Mr Head said that they had been assured this was not involve setting up another level of bureaucracy but that it would but be staffed within current departments. If approved, the new combined authority could join departments such as the police with Suffolk. Partnerships could be developed to support communities. There could be money available in the future for transport and affordable housing. The Borough Council have put out a consultation to get the views of the public before they make their decision.

Residents outlined their objection to a planning application the council would discuss later in the meeting.

DECLARATION OF INTERESTS. Mr Head item 5 Planning Applications. Mr Clark 6.6 land registry of the Paddock

2. MINUTES OF THE LAST MEETING.

Minutes of the General meeting on the 15th June. A question was raised about the declaration of interests. The clerk had these recorded in his notes and believed the minutes to be correct. The minutes were approved. Proposed Mr Head seconded Mr Frost and carried.

3. MATTERS ARISING

3.1 War memorial. The clerk to lend his pressure washer to Mr Frost and the work should be completed next week.

3.2 Anglian Water. The chair has made contact with the Norfolk Rivers Trust and discussed our case with Jonah. He has agreed to contact The Environment Agency and Anglia Water and raise our concerns once more. He was under the impression that the Environment Agency had produced a report when we asked last time but this was never passed to the council. He will try and look this up for us.

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3.3 Speed Signs. The clerk had an email from Highways that said they will put the posts in at no cost to the council. The brackets have been purchased and are just waiting for the posts to go on.

3.4 Meeting Police and Crime Commissioner. No further progress on this matter

3.5 Quotes for Footpath Board. Mr Clark had investigated ways of getting the map copied. It could be done onto card but a metal option would be better. He had found a copy of the map which could be updated by NCC. It was proposed by Mr Head and seconded by Mrs Falkner that Mr Clark be given a budget of up to £300 to do the job. This was carried

4. Standing Agenda Items

4.1 Police matters. A councillor reported a theft from a resident and again warned about letting people into your house. This had not appeared on a crime email.

4.2 Meetings Attended- Mr Head and Ms Crump attended the Devolution meeting.

4.3 Village Hall Matters,

The clerk had received an email re dog fouling from the village hall committee who would like to make it an offence for a dog to foul the playing field. The content of the email was read by the clerk and it was agreed it could go into the newsletter. Mr Frost reported that £357 had been spent on the Queen's birthday celebration and 150/160 had been catered for. A 40's night will be held in either August or September. The Caravan Club from Bedford have booked a rally for next year. There have been complaints about the grass cutting. The clerk will write to the contractor. The sign needs updating about reporting faults on the play area. It was agreed this was a village hall matter so Mr Frost will take this back to the committee.

5. PLANNING MATTERS

5.1 Plans for approval: Conifer Lodge allocation of parking spaces. Concerns expressed in an email from residents about the possible cutting down of trees. This has gone to the planning Department. Clerk asked to record the council's concerns that the trees on the boundary should be preserved.

5.2 Building South of Park View. Council objected to this plan. The land is part of the flood plain and has poor drainage. Concern was raised about the construction of the road and the visibility for vehicles as they enter and leave the road on the bend on the Snettisham Road. The development is very large compared to the original foot print of the barn which is in a very poor condition and has no foundations. Concern was expressed about the wildlife in the area and the nesting ground for barn owls.

5.3 Whin Close new levels plan. There is no material change to the plans and the Parish Council objection still stands

5.4 High House conversion of annex. (Mr Head withdrew from the meeting) This was approved with the proviso that the development remains for residential use and not for commercial gain.

Planning Outcomes agreed by the Borough Council. Land adjacent to Chimneys 3 properties approved, Tree cottage Fring Lane tree works.

6. AGENDA ITEMS FOR PARISH DECISION

6.1 Neighbourhood and Community Plan. The chair said that there was little to discuss tonight and she felt that a decision needs to be taken as to whether we are to move forward with a plan. It was proposed by Ms Crump seconded Mr Head that we do form a group to develop a plan for Sedgeford. This was carried. An item will go in the village newsletter asking people to share their interest in working with the steering group. Mrs Falkner had spoken to South Wootton and got a copy of their plan and toolkit. They had been most helpful and are happy for the council to go back and speak with them. She passed on Mrs Hipkin's concerns about the workload of producing the plan and the council's resources that would be needed.

6.2 Agreement on the Cost of Future Traffic Management Signs. No decision taken on this matter. We are still waiting for a reply from the County Councillor on the outcome of the talks he had with County officials

6.3 Land Registry Update and Cemetery Agreement.

1. Cemetery. The clerk has received a letter from Ward Gethin to confirm the Church has registered the whole of the cemetery and that they hold no other deeds other than the playing field. It was agreed he would go back to the church warden and try and get further information.

6.4 Claims and Expenses Policy. The draft policy was presented to the meeting. This was proposed Mr Head seconded Mr Clark and carried.

6.5 Cemetery Fees. After a short discussion the following fees were agreed.

Plot Purchase resident £200 non-resident £400

Internment resident £150 non-resident £300

Second internment resident £150 non-resident £350

Headstone resident £100 non-resident £250

Tablet resident £75 non-resident £150

Ashes internment resident £100 non-resident £250

These were proposed by Mr Curry seconded Mr Head and carried.

6.6 Paddock Update and future action and costs (This item was taken at the end of the meeting and Mr Clark withdrew) Ms Crump outlined how the current situation about boundaries had arisen following a question from Mr Curry. It was agreed we need to find a way forward to register the parish land so that we can maximise its benefit for the future. The meeting agreed that the chair and clerk should meet on site with Adam Case to try and agree boundaries.

7. COUNTY COUNCILLOR BUSINESS. The council would like the councillor's view to the traffic sign issues. The clerk will email him again as he was not in attendance.

8. BOROUGH COUNCILLOR BUSINESS. The councillor was asked about progress on the Silica Sand Extraction. He reported that reports had been submitted to the County Council and they are now mindful not to include the Snettisham site in their proposal but this has yet to be confirmed.

9. THIS MONTHS BILLS FOR APPROVAL AND PAYMENT.

9.1 Financial Statement. The clerk had circulated statement for July. There were no questions.

9.2 Bills

Name	Business	Net	VAT	Gross	Non Recoverable VAT
Eon (DD)	Electricity	£ 15.58	£ 0.78	£ 16.36	None
K and M(SO)	St Light Maint	£ 65.10	£13.02	£ 78.12	None
CGM (SO)	Grounds	£ 207.95	£41.59	£249.54	None
CGM Grounds	Pound	£ 8.75	£ 1.75	£ 10.50	None
HMRC	Tax	£ 217.60	£ 0.00	£217.60	None
J Ward	half year pay	£ 870.97	£ 0.00	£870.97	None
Bridgeworld	Oak lettering	£ 40.00	£ 0.00	£ 40.00	None
Westcotec	brackets	£ 100.00	£20.00	£120.00	None

Proposed Mr Frost seconded Mr Curry and passed.

10. CORRESPONDENCE

10.1 Ward Gethin re Cemetery

10.2 Rangers next visit. The clerk was given items to pass on.

10.3 Advice services in Norfolk, the chair will do an article for the newsletter

10.4 Anglia Water private pumping stations. This could affect Mr Campbell. The clerk will forward the email.

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10.5 Norfolk Safeguarding Adults Board. Leaflets and posters to be left at the hall.

10.6 Letter from Stuart Ashworth re 5year supply of housing.

11. OTHER MATTERS. It was reported that Smithdon High School is going to be an Academy, possibly from November 2016.

12. DATE OF NEXT MEETING Wednesday 20th September 2016.

Next scheduled planning meeting if required is the 8th August if required.

The meeting closed at 09.45pm