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MINUTES OF THE SEDGEFORD PARISH COUNCIL MEETING ON THE 15th
JUNE 2016 AT THE VILLAGE HALL

WELCOME Ms Crump welcomed all in attendance to the meeting.

APOLOGIES None

1. PRESENT Mr Head, Mr Curry, Mr Clark, Mr Frost, Mrs Falkner, Ms Crump, Mrs Hipkin
Borough Councillors Avril Wright and Ian Devereux.

PUBLIC 18 members of the public present,

OPEN MEETING Matthew Henry came to discuss the proposed development of 2 sites in the village. The chair welcomed all to the meeting and gave a brief overview of the work the council were doing re a possible Neighbourhood Plan. She said the plan would give the village an opportunity to have their say about what direction the village will go in the future. Mr Henry informed the meeting of his role at the Borough Council and the background to the drawing up of the two proposed sites. He stressed this was an initial consultation with the village and that the Planning Department had not been involved at this point. He said there was a big push from National Government on the Borough to increase housing stock. The two areas identified would have 9 properties on the site above Mill View with 4 on the site at the end of Jarvie Close. He informed the meeting that the Borough are now looking to develop housing themselves and not sell on to developers. He was asked about affordable housing on the site. He said this would be included in the formal planning application if it was made. A resident said he was happy with the land above Mill View as this had always been earmarked for development. However, he strongly objected to the proposal for 4 houses at the end of Jarvie Close. He said it would overlook his and other properties and take away the play area used by so many children living in that area. Most properties have gates onto the community land, a point Mr Henry said he would need to go back and investigate. It was suggested the land had a preservation order placed on it 22 years ago. Nobody present was able to confirm this and Mr Henry was not aware of this point. The majority of those present were happy with development on the land above Mill view but objected to the smaller development. Residents informed the meeting they had been told by Hastoe that only bungalows would be built on the large site. Mr Henry said that Hastoe had no authority to make such statements. Mr Henry said that he now had a very good idea as to how the parishioners were feeling about both sites and would go back and discuss the sites again with the Borough Councillors and officers before any further work was done. Mr Henry and 17 residents left the meeting.

DECLARATION OF INTERESTS. Mr Head item 5 Planning Applications. Mrs Hipkin and Mr Clark in item 6.3 land registry

2. MINUTES OF THE LAST MEETING.

Minutes of the General meeting on the 18th May and Planning meeting 6th June were approved. Proposed Mr Curry seconded Mr Clark and carried.

3. MATTERS ARISING

3.1 War memorial. Mr Frost said this would be attended to in July.

3.2 Anglian Water. The chair is still trying to make progress on this matter. She has a contact to call but they are away till next week.

3.3 Speed Signs. The clerk has had confirmation from Highways that the proposed two new sites meet with their approval. They have to put the posts in at a cost of £89.32 plus VAT. The new plates would need to be purchased from Westcotec. See item 6.2

3.4 Meeting Police and Crime Commissioner. Mr Head said that this will be scheduled for September /October.

3.5 Highways matters. The rubble on the side of the Heacham Road left by a resident has now been cleared. The Village sign has been reported and will be programmed in for replacement. The pot holes on Church Lane have been put in the programme of general repairs.

3.6 Footpath Docking Road. The grass has been cut by the contractor and the Street Cleaning Division of the Borough Council said they would look to clean the path. It was reported that the cutting has made the situation worse. The clerk will ask the Rangers to clean on their next visit.

3.7 Noticeboard. Big thank you to Mr Clark and Mr Hipkin for getting the board in place. Mr Clark said the name plate for the top should be in place by next meeting.

4. Standing Agenda Items

4.1 **Police matters.** None to report for Sedgford. The police have asked clerks to remind residents to keep outbuildings and sheds locked.

4.2 **Meetings Attended-** Mr Clark attended a footpaths meeting. He informed councillors that any path not registered in the next 10 years will be lost. The chair commented that this probably referred to the definitive map, reviewed by the Parish Council in Autumn 2104. Mr Clark said he was getting quotes for the refurbishment of the footpath map. One thing the council could consider was producing a small map to show visitors where the paths are.

4.3 **Village Hall Matters,** the new sound and lighting system has been installed. The Queen's birthday celebration event was well attended and was a good event.

5. PLANNING MATTERS

5.1 Plans for approval: High House outline plan for a new property. The plan was objected to solely on the grounds of the very poor access at this point on a bend and the property would be outside the village envelope. (This matter was taken at the end of the meeting after Mr Head had left)

5.2 Planning Outcomes agreed by the Borough Council. Boundary Wall West Hall Farm, approved

6. AGENDA ITEMS FOR PARISH DECISION

6.1 Neighbourhood and Community Plan. The group had met last week to discuss the progress so far. The Borough have started the consultation on the Parish Boundary. Concern was raised by a councillor that the group seem to be moving forward before a decision had been taken to proceed. The group said they were only preparing the groundwork, so it is in place if a plan went ahead. Concern was raised about whether the council had the expertise to carry out the work and the way it could change the role of councillors in the future. The chair said it was the intention if the plan went ahead that other people would be recruited to help. It was agreed that a review will be built into the plan in case priorities change in the future. A councillor was asked to record their concerns so they could be considered by the group and the next meeting.

6.2 Agreement on the Cost of Future Traffic Management Signs and posts. Highways had sent an email to inform the council of the cost of flashing 20mph signs for the Heacham and Ringstead Road. (£3500 per unit) They had also given costs for a permanent 20mph limit. (£5,000) the costs would be halved by the Parish Partnership Scheme. After a short discussion it was agreed that the issue of the school signs should be deferred until we had chance to speak to the County Councillor. It was agreed by 4 votes to 3 to purchase two new posts and brackets that will take the current flashing SAM sign. Posts will cost £89.23 each and the brackets £50 each. This was proposed by Mr Head and seconded Mr Clark. The clerk will organise the items for payment next month.

6.3 Land Registry Update and Cemetery Agreement.

1. Cemetery. The clerk has been trying to track down the deeds to the cemetery but has not been successful. He will approach Ward Gethin to see if they had them transferred at the time of registering the Playing field. The clerk has asked the church warden to see what deeds the church had to register the land originally.

2 Washpit. The information the council currently has is not strong enough to support a land registry application. It was agreed that we would continue to work on getting further information to keep this matter moving forward in the longer term.

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3. Chalkpit. There had been a meeting with Adam Case to try and produce an accurate drawing of the paddock and drive. He had produced a plan which the clerk presented to the meeting. There was a long discussion and no conclusion could be reached about the accuracy of the drawing. This matter still needs to be sorted as it would appear that the three residents that have access over the roadway have different drawings on their deeds. The matter may have to be resolved by solicitors. Until this matter is sorted we may not be able to proceed with the Chalkpit registration. The clerk was asked to go back to Adam Case and ask him to look at the plan again, together with the plans from the residents to see if the situation can be resolved.

6.4 Proposal for Borough Development in Sedgeford. The council had heard the clear voice of the public that the development above Mill View had been expected but they were very much against the proposal for 4 properties at the end of Jarvie Close. No action to be taken at this time.

6.5 Post on the Washpit. It had been established that the post is not on Highways or Parish land so little more can be done about this matter.

6.6 New salary Scales for the clerk. It was proposed by Mr Head, seconded Mr Clark that the new salary scales be adopted.

6.7 Parish Response to Silica sands extraction at Snettisham. Mr Head proposed and Mrs Hipkin seconded that Sedgeford should support Snettisham in recording their objection to the sand extraction site. The clerk will forward the agreed letter he had produced.

6.8 Individual Claims and Expenses. It was agreed the council should establish a policy for this matter. Mr Head agreed to draft a policy for consideration.

6.9 Cemetery Fees. Councillors had not seen Mr Head's spreadsheet so this matter was deferred to the next meeting. It will also be discussed if the Sedgeford Burial Board should be re convened.

7. COUNTY COUNCILLOR BUSINESS. Not Present. The council would like the councillor's view to the traffic sign issues.

8. BOROUGH COUNCILLOR BUSINESS. The councillors had no matters to inform the meeting of. Mrs Wright said that the Urban Plan for Kings Lynn is being worked on.

9. THIS MONTHS BILLS FOR APPROVAL AND PAYMENT.

9.1 Financial Statement. The clerk had circulated statement for June. There were no questions.

9.2 Bills

Name	Business	Net	VAT	Gross	Non Recoverable VAT
Eon (DD)	Electricity	£ 16.10	£ 0.81	£ 16.91	None
K and M(SO)	St Light Maint	£ 65.10	£13.02	£ 78.12	None
CGM (SO)	Grounds	£207.95	£41.59	£249.54	None
CGM Grounds	Pound	£ 8.75	£ 1.75	£ 10.50	None
Borough Council caddy liners		£ 66.67	£13.33	£ 80.00	None

Proposed Mr Head seconded Mr Clark and passed.

10. CORRESPONDENCE

10.1 Eon price increase for electricity. Council were concerned about the large increase. Mr Head agreed to look at old bills and investigate.

10.2 Rangers completed work.

10.3 Parish Partnership Scheme, the clerk read the letter and highlighted what the parish could consider for this year. The closing date is in December.

10.4 Cemetery non domestic rates application. The clerk had completed the application and returned.

10.5 Norfolk Coast path election results.

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10.6 Clare Kirby request to plant a tree in remembrance of her dad. It was agreed the tree could not go in the cemetery. The clerk will find out what kind of tree they are proposing so a site could be agreed.

10.7 Snettisham Emergency meeting Monday 20th 7.30 re Silica sand issue.

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11. OTHER MATTERS. None

12. DATE OF NEXT MEETING Wednesday 20th July 2016 the meeting **start time will be 6.30pm**. The Public session will be attended by Jemma March from the Borough Council to inform the council and parishioners about Neighbourhood Plans.

Next scheduled planning meeting if required is the 4th July if required.

The meeting closed at 9.40pm