

-19/2016-  
**MINUTES OF THE SEDGEFORD PARISH COUNCIL MEETING ON THE 18<sup>th</sup> May**  
**2016 AT THE VILLAGE HALL**

**WELCOME** Mr Head welcomed all in attendance to the meeting.

**APOLOGIES** Mr Frost, Mrs Falkner, Ms Crump and Borough Councillor Ian Devereux.

**1. PRESENT** Mr Head, Mr Curry, Mr Clark and Mrs Hipkin and Borough Councillor Avril Wright. County Councillor Michael of Chenery joined the meeting at 7.20pm.

**PUBLIC** 1 member of the public present,

**OPEN MEETING** The member of the public raised the condition of the path near to Wethered Manor. The path has debris on it and the grass is starting to become over grown. The clerk will ask the Rangers to attend to it when they next come and ask the Borough Street Cleaning team to sweep the path.

**DECLARATION OF INTERESTS.** None

**2. MINUTES OF THE LAST MEETING.**

Minutes of the meeting held on the 20<sup>th</sup> April 2016 were approved. Proposed Mrs Hipkin seconded Mr Curry and carried.

**3. MATTERS ARISING**

3.1 War memorial. The matter is in hand with Mr Frost.

3.2 Anglian Water. The chair has made contact with the Environment Agency and has further calls to make. Progress is being made and further updates will be given next meeting.

3.3 Speed Signs. The clerk is still waiting for approval from Highways. He will chase up this matter.

3.4 Text for Poultry Planning Board Meeting. It was now agreed that version 4 is the final version. The clerk was asked to contact Docking and Heacham to see whether they were going to do their own presentation or if they wished to be linked to ours.

3.5 Coins for the Queen's birthday. The coins for the school have been presented by the chair to the children.

**4. Standing Agenda Items**

4.1 Police matters. The clerk attended the latest SNAP meeting representing the Parish. The group have not set any focus issues this time. Regular items were raised about speeding traffic and dog fouling. Concern was raised about the school crossing patrol in Dersingham. It was suggested that a meeting be set up with the new Police and Crime Commissioner. It was agreed that this could be linked to other local parishes. The clerk will see if Docking are interested in a meeting.

**4.2 Meetings Attended-**

4.2a There had been a meeting with Sir Henry Bellingham MP and Tom McCabe NCC and councillors re speeding in the village. One outcome of the meeting was a possible 20mph speed limit in the area of the school on Heacham Road and Ringstead Road. NCC would look into this and report back. The clerk will chase response in September if nothing has come back to the council. There was discussion about width restrictions at the entrance to the village but it was decided this would not be feasible.

4.2b Mr Head had met with Richard Seppings re the Neighbourhood and Parish Plan. See 6.1.

**4.3 Village Hall Matters, none to report.**

**5. PLANNING MATTERS**

Plans for approval:

5.1 Boundary Wall at West Hall Farm. This was approved.

Planning Outcomes agreed by the Borough Council. None

**6. AGENDA ITEMS FOR PARISH DECISION**

6.1 Neighbourhood and Community Plan. Mr Head reported he had a meeting with Mr Seppings who wrote the Brancaster plan. Mr Seppings is happy for the steering group to use

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his as a model when they begin to plan the Sedgeford plan. The sub group have met and have planned a further meeting in early June. Jemma March who deals with these matters for the Borough Council will be attending the council meeting in July. The clerk informed the meeting that he had emailed Jemma to start the process of consultation. She has replied requiring further information which is waiting for the group to deal with.

6.2 Meeting with the Environment Agency. The chair is dealing with this matter.

6.3 Agreement on the Cost of Future Traffic Management Signs. It was agreed that until we had confirmation of the new post sites a decision could not be taken at this time. Item to remain on the next agenda.

6.4 Stalls at Village Events. After a short discussion about who might be available to be on a stall it was agreed that the council could set up a stall at village events if suitable items need to be shared with the Parish.

6.5 Land Registry Update and Cemetery Agreement. The solicitor has been in touch and seeks clarification on some points.

6.6 Proposal for Borough Development in Sedgeford. Mr Matthew Henry will be attending the open part of next month's meeting to present his plans for land on Jarvie Close. The clerk will try and place something in the newsletter. The meeting will start at 6.30pm.

6.7 Post on the Washpit. The clerk read a letter from Mr Woolley that states that the post is not on Parish Land. There is still concern about the post, its size and legality. Clerk to seek Highways view of the post. Council considered as it was not on Parish Land, as stated by Mr Woolley in his letter, they would not be responsible for any accident related to the post.

**7. COUNTY COUNCILLOR BUSINESS.** The County Councillor had emailed an update report to the clerk and he will circulate to all councillors. He did say he would follow up the meeting with Tom McCabe and find out what progress has been made towards the 20mph limit.

**8. BOROUGH COUNCILLOR BUSINESS.** The Councillor said that this weekend is a Hansae weekend in Kings Lynn with lots of very good events taking place. The councillor gave a brief update about the consultation on the proposed Silica Sand extraction site from Snettisham to Dersingham. She said this was really a County Councillor matter and John Dobson would be dealing with it. The clerk was asked to email Snettisham Clerk and get an update from their meeting as to the key points for objection.

## **9. THIS MONTHS BILLS FOR APPROVAL AND PAYMENT.**

**9.1 Financial Statement.** The clerk had circulated statement for May. There were no questions.

### **9.2 Bills**

| Name            | Business       | Net     | VAT    | Gross   | Non Recoverable VAT |
|-----------------|----------------|---------|--------|---------|---------------------|
| Eon (DD)        | Electricity    | £ 15.58 | £ 0.78 | £ 16.36 | None                |
| K and M(SO)     | St Light Maint | £ 65.10 | £13.02 | £ 78.12 | None                |
| CGM (SO)        | Grounds        | £207.95 | £41.59 | £249.54 | None                |
| Rix Accountancy | Audit          | £160.00 | £ 0.00 | £160.00 | None                |
| Zurich          | Insurance      | £295.63 | £ 0.00 | £295.63 | None                |
| Mr Head         | Travel exp.    | £ 7.20  | £ 0.00 | £ 7.20  | None                |
| Cruso/Wilkin    | Prof services  | £ 75.00 | £15.00 | £ 90.00 | None                |

**9.3 Approval of Accounts 2015/2016.** The clerk presented the local audited accounts. Figures agreed to those presented at the last meeting to the council. It was proposed by Mr Clark, seconded Mrs Hipkin that the accounts be approved to go to National Audit. This was carried. The clerk will now send the accounts for Nation Audit to Mazars.

**9.4 Approval of Annual Governance Statement.** The clerk read out the statement to the meeting. It was proposed by Mr Curry seconded by Mrs Hipkin that these were a true record of the council's business in relation to finance. This was carried.

## **10. CORRESPONDENCE**

10.1 Email from Matthew Henry confirming his attendance at the next meeting. 10.2 Email from a resident about television signal. The clerk had sought advice from the mast company. There is a company offering support for residents with issues (at800, telephone 08081313800). The resident has now solved the problem with filters.

10.3 Rubble on the verge of Heacham Road. This matter was reported to Highways. The clerk will seek an update.

10.4 Snettisham Neighbourhood Plan. The council have been informed of the consultation on the plan.

10.5 SADMP consultation on future housing development.

10.6 Norfolk Minerals and Silica Sand Extraction. There was a short discussion on the matter and the concerns the council have for what will be left if the extraction was to go ahead and the impact on road traffic. The council agreed they would support Snettisham in their objection. They asked the clerk to email Snettisham and get the main bullet points from their meeting so they can respond in a similar manner.

10.7 Parish Paths Meeting, Mr Clark took as he may attend.

10.8 Parish Boundary maps. The clerk thanked Mr Devereux for getting maps from Snettisham, the Borough Council had also supplied Parish Boundary maps.

10.9 Email from Highways about the boundary on Buck Hill.

**11. OTHER MATTERS.** The council asked if Mr Hipkin who was present at the meeting could help Mr Clark with putting up the new notice Board, he agreed. There was a short discussion about the engraving of the name on the board. Mr Clark had found a local person to do the work at a cost of £40 as this had not been pre-approved by the Council he would pay for this himself.

**11. DATE OF NEXT MEETING** Wednesday 15<sup>th</sup> June 2016 the meeting **start time will be 6.30pm**. The Public session will be attended by the Borough Council to present plans for development on Jarvie Close.

Next scheduled planning meeting if required is the 6<sup>th</sup> June if required.

The meeting closed at 8.55pm