

MINUTES OF THE SEDGEFORD PARISH COUNCIL MEETING ON THE 18th
OCTOBER 2016 AT THE VILLAGE HALL

WELCOME Ms Crump welcomed all in attendance to the meeting.

APOLOGIES Borough Councillors Avril Wright, Ian Devereux and County Councillor Michael Chenery

1. **PRESENT** Ms Crump, Mr Head (arrived at 7.15), Mr Curry, Mr Frost, Mrs Hipkin and Mr Clark.

NOT PRESENT Mrs Falkner

PUBLIC 2 members of the public present for the open meeting, one for the full meeting.

OPEN MEETING Mrs Sindler made three points. She is happy to join the neighbourhood plan group, the chair said this would be appreciated. There is concern that the website has no up to date newsletters on. The chair said she was aware of this and the matter was in hand. Mrs Sindler reported an incident on Goodmins where a man was seen taking pictures of properties. A resident took his photograph and it has been circulated by the police. The incident is similar to recent burglaries in Great Bircham. The chair will add a piece to the newsletter asking residents to be on the lookout for suspicious behaviour. If they have any concerns they should call 101.

DECLARATION OF INTERESTS. Mrs Hipkin Item 6.3. Mr Clark 6.3 Paddock Docking Road update.

2. MINUTES OF THE LAST MEETING.

Minutes of the General meeting on the 20th July were proposed Mr Clark seconded Mr Head and carried. Minutes of the general meeting of the 21st September were proposed by Mrs Hipkin, seconded by Mr Clark and carried.

3. MATTERS ARISING

3.1 Deeds. The clerk has written to Barclays bank but to date has not had a reply.

3.2 Anglian Water. The chair has not received any further correspondence. Item to be left on the agenda.

3.3 Speed Signs. The clerk has been trying to contact the County Councillor and get his support for new signs. He will make contact again and try and arrange a face to face meeting. He had an email from Highways to say at this time they would not consider average speed signs for Sedgeford.

3.4 Meeting Police and Crime Commissioner. The clerk has sent two emails and has not received a response to either. Mr Head agreed to follow up.

3.5 Cemetery Path. The clerk had contacted one contact but they have not come back to him. Mr Hipkin informed the clerk that a digger will be needed to level and the crushed concrete added. Mr Frost suggested the clerk contact Mr Robert Neave of Docking who did the original work.

3.6 Hedges Fring Lane. The clerk had emailed Mr Campbell but he had not responded. He will contact him again.

3.7 The clerk had contacted the Borough re parking. They informed him that they administer the yellow lines but all other parking issues must go through the police on 101. It was suggested that the yellow lines could be extended to ease the problem. It was agreed not to go further with this at this time. The clerk had received an email from residents who had received a reply with the same content.

4. Standing Agenda Items

- 4.1 **Police matters.** No local matters have been highlighted by the police in their emails or messages. Local incidents were discussed at the meeting including accidents on the Docking and B1454 Heacham Road.

4.2 Meetings Attended- The chair reported on a clinical commissioning meeting she had attended. The group have some good ideas to relieve pressure on the hospital by establishing local hubs to carry out some of the medical work. Budgets may prevent this idea getting off the ground.

4.3 Village Hall Matters, Mr Frost informed the meeting that the football shelter/dug out will be repaired this week. He had repaired the slide with Mr Curry. New dog signs have been installed on the playing field. The Village Hall extension has been put on hold till the new year. There is a 40's night on the 9th December. There are mole issues on the field which are in hand.

5. PLANNING MATTERS

5.1 Plans for approval: None

Planning Outcomes agreed by the Borough Council. Glovers Farm Shooting lodge approved, Whin Close poultry unit house returned invalid, Brookdale Cottage approved and Magazine Cottage work approved.

6. AGENDA ITEMS FOR PARISH DECISION

6.1 Neighbourhood and Community Plan Update. The chair updated the meeting on the progress that had been made so far. There is a small group which has met while other residents are happy to undertake small projects and send reports to the committee. She said she had a very successful session with the children at the school. The group are still promoting the plan at men's breakfast and the women's group. There was a short discussion about funding the group but this matter did not come to a conclusion. Some councillors are still unhappy with the work going ahead. One councillor said she had attended a session some years ago and was not comfortable with the responsibility and powers councillors might have if the plan goes through. There seemed to be some misunderstanding about the purpose of the plan and what the parish could benefit from in the future. The chair agreed to circulate a document that sets out the background to a neighbourhood plan. Councillors agreed to read the document.

6.2 Cemetery Land Registry Update. The chair had been to the Records Office in Norwich and had seen the deeds for both sides of the cemetery. These confirm the church owns the original side and Lych Gate and the Parish owns the new side. A copy has been purchased to go to the church officers to see how we can move the matter forward. Cost of the copies is £19.80, this was proposed Mr Head seconded Mrs Hipkin and carried.

6.3 Paddock Docking Road Update. The chair had circulated an email confirming a meeting on the 18th November at 6pm with all parties attending. The clerk will book the village hall meeting room.

6.4 Clerks Contract and Job description. The chair and clerk had put together a job description and contract. The contract was based on a model which was amended. It was agreed that the contract be signed and put in place.

7. COUNTY COUNCILLOR BUSINESS. The council would like the councillor's view to the traffic sign issues. The clerk will contact him and arrange to meet.

8. BOROUGH COUNCILLOR BUSINESS. No matters raised. Mrs Wright had told the clerk that the model of consultation used in a meeting re future planning in Sedgeford was being held up as a good model and would be used in the future.

9. THIS MONTHS BILLS FOR APPROVAL AND PAYMENT.

9.1 Financial Statement. The clerk had circulated statements for August and September. There were no questions.

9.2 Bills

Name	Business	Net	VAT	Gross	Non Recoverable VAT
Eon (DD)	Electricity	£ 18.09	£ 0.90	£ 18.99	None
K and M(SO)	St Light Maint	£ 65.10	£13.02	£ 78.12	None
CGM (SO)	Grounds	£ 207.95	£41.59	£249.54	None

CGM Cheque	Grounds	£ 8.75	£ 1.75	£ 10.50	None
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Mazars	Audit Fees	£ 120.00	£20.00	£140.00	None
Clerks expenses book		£115.34	£0.00	£ 115.34	None

Proposed Mr Curry seconded Mrs Hipkin and passed.

10. CORRESPONDENCE

10.1 LILY goes into the community. Chair to include in the newsletter.

10.2 Letters from Pensions Regulator. Clerk has completed the declaration on behalf of the council so they have met their legal obligations.

10.3 Ward Gethin re Docking Road registration. Clerk will inform them of the meeting and then update them after.

10.4 Ward Gethin. Registration of the Washpit. It was proposed by Mr Clark and seconded by Mr Curry that the council continue with this piece of work. The chair and clerk will respond to the letter. It was suggested that a past resident of the village could help in identifying the boundaries of the land and road.

10.5 Ward Gethin. Letter with receipt for payment made and the information re the holding of legal papers and deeds.

10.6 Borough Council letter re the possible removal of phone boxes. BT have identified boxes to be removed and a list will be issued.

11. OTHER MATTERS. Mr Curry would like Church Lane swept after the recent rain. The clerk will follow up with the rangers and Borough Council Street cleaning. Mrs Hipkin asked who owned the land at the edge of Mill View. To the knowledge of councillors, it was deemed part of the development.

Mr Clark presented the new footpath board that had been made to go back near the Parish Notice board. He will make a frame and hopes to have in up next month.

12. DATE OF NEXT MEETING Wednesday 16th November 2016.

Next scheduled planning meeting if required is the 7th November if required.

The meeting closed at 09.10pm