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**MINUTES OF THE SEDGFORD PARISH COUNCIL MEETING ON THE
21st JUNE 2017 AT THE VILLAGE HALL**

1. Welcome Ms Crump welcomed all in attendance to the meeting.

Public Session. 1 member of the public present but no matters raised.

Apologies Mrs Falkner and Councillor Ian Devereaux

Present Mr Curry, Mr Frost, Ms Crump, Mrs Hipkin, Mr Head (left the meeting at 8.05)
Mr Clark (left the meeting at 8.20) and Borough Councillor Mrs Wright (left the meeting at 8.20)

Declaration of interests. Mrs Hipkin and Mr Clark declared a prejudicial interest in item 10.2.

Public 1 member of the public present for the meeting,

2. Minutes for approval. Minutes of the May General Meeting were proposed by Mrs Hipkin, seconded Mr Frost and carried. Minutes of the Annual Parish Council meeting were proposed by Mrs Hipkin, seconded Mr Frost and carried. Minutes of the Planning Meeting on the 8th June were proposed by Mrs Hipkin seconded Ms Crump and carried.

3. Matters Arising.

3.1 Anglia Water river flow. Work has been carried out on the verge and bank on Fring Lane near to Glovers Farm.

3.2 Lamp Docking Road. Clerk to chase up the replacement lamp. **Action Clerk**

3.3 Transport for Children to 6th Form. Defer to next meeting **Action Clerk**

3.4 War Memorial. Mr Clark has agreed to prepare a typed list that could be placed in a frame for the church. It was suggested that a calligrapher would do a nicer job than typing. It was agreed to get it typed first and then make a judgement. **Action Mr Clark**

3.6 Highways Matters. Highways Rangers role has been under review but they are now booked to come to Sedgford in the week beginning 24th July. Highways matters are being attended to i.e. drains Docking Road and Village Hall entrance. The clerk requested any suggestions for Rangers work be sent to him before the end of the month. **Action all Councillors**

3.7 Heacham Road Path. The chair thanked Mr Frost for cutting back the bank on the Heacham Road.

3.8 Planning Query. The clerk is waiting for a reply from the Planning Department about the tiles on the barn at West Hall Barns.

3.9 Bench, Cole Green. Mr Frost has not been able to speak with Mrs Sprules. Defer to next meeting. **Action Clerk and Mr Frost**

4 Standing Agenda Items

4.1 Police Matters. Newsletters for May and June

4.2 Meetings Attended. The clerk has booked training for the chair with Snettisham in August and a finance course for himself next January.

4.3 Village Hall matters. Mr Frost reported that the committee were seeking quotes for a hall extension on the northern end to extend the kitchen. A sub group had been formed to look into the development of the play area. They hoped to hold an event to seek the views of the young people in the village. Lettings are still steady. Computer classes and Wi-Fi are being discussed next meeting.

5 Planning matters. Plans for approval 17/01080/F Magazine Wood new bedroom. Mr J. Barber attended the meeting for this item and the chair invited him to comment on his application. After discussion, it was proposed Mr Head seconded Mr Clark the application be approved. This was carried.

Outcome of planning. No decisions by the Borough Council for this meeting.

6. Questions for the County Councillor. Not present

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7. Questions to the Borough Councillors. The chair asked about the contingency plans the Borough have in place for disasters and flooding. The councillor agreed to find out and report back but was confident plans are there for the Borough. Councillor Wright said that she would rather have questions prior to the meeting so she could get informed answers to the Parish. It was agreed to re-name the item as Borough Councillors Update. Councillor Wright informed the meeting that there had been a rural crime seminar set up by Lorne Green and the main concern of the landowners was fly tipping.

8 Finance

8.1 Bills.

Name	Business	Net	VAT	Gross	Non Recoverable VAT
Eon (DD)	Electricity	£ 20.45	£ 1.02	£ 21.47	None
K and M	St Light Maint	£ 65.10	£13.02	£ 78.12	None
Kand M	St Lighting	£13.29	£2.66	£15.95	None
CGM	Grass Cutting	£265.15	£53.03	£318.18	None
High Associates	NP	£625.00	£0.00	£625.00	None
J Ward	Computer	£70.00	£0.00	£70.00	None
Witley Press	NP printing	£155.00	£31.00	£186.00	None
M Frost	Stain	£14.99	£0.00	£14.99	None
Borough Council	Bags	£0.00	£0.00	£0.00	None
Ms Crump	NP	£14.12	£0.00	£14.12	None

The bills were proposed by Mr Curry and seconded Mr Frost and carried.

8.3 Financial Statement. The clerk reported the figures with the addition of unpresented cheques.

9. Correspondence.

9.1 Borough Council - recycling rewards letter and posters

9.2 Sea Farers - Merchant Navy Day.

9.3 British legion re sale of property and claims to money. Clerk to display on Notice Board

Action Clerk

9.4 VAT info

9.5 Course on cemeteries. It was agreed the clerk could attend

10 Council Decision.

10.1 Neighbourhood Plan Update. Ms Crump updated the meeting on the exhibition held on the 9th and 10th June. Attendance on the 9th was good but slow on the 10th. There had been some interesting discussions with the people who had attended. One positive outcome is that she has 6/7 names for a speed watch scheme. Two councillors agreed to go on the list. The chair said she would add an item in the newsletter. **Action Chair** The clerk was asked to find out the next steps towards training etc. **Action Clerk.** The next group meeting is the 4th July when they will start to formulate the plan for consultation. The clerk reported that the Snettisham plan had been published today for consultation

10.2 Paddock Road. Mr Frost and Mr Curry had not been able to speak with Mrs McGinty as she had been away. The chair reported that she had now got a verbal agreement to the percentage costs of maintenance to each party. It has been suggested that Chalkpit House remains 40% as per existing documentation, the Parish Council pay 5% with the other two parties contributing 27.5% towards maintenance costs. After discussion, it was proposed by Mr Head and seconded Mr Frost that the Parish Council percentage be 5%. This was carried. There was a discussion about the handrail for Mrs McGinty. The chair suggested that a better plan may be to install a new rail to the north of her driveway. It was agreed that Mr Frost and Mr Curry would put this to Mrs McGinty. **Action Mr Frost and Mr Curry**

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10.3 Land Registry Update. Cemetery registration is now complete. Washpit registration is with Land Registry. The clerk will contact the churchwardens to set a meeting to discuss future arrangements

10.4 Parking Docking Road A car is parked regularly on the path and on a bad bend. This is outside cottages on Docking Road. The clerk will ask the Police to monitor. **Action Clerk**

11 A.O.B. and items for the next Agenda.

Fly tipping on land managed by Mr Austin, Clerk to ask him to clear the site. **Action Clerk**

Footpath from Main Road to playing field, first part very overgrown. Clerk to report to Highways. **Action Clerk**

Agenda items for next meeting.

- Speed Watch
- Borough Council Call for Sites, Paddock Docking Road
- Hastoe Development
- Speed restrictions Ringstead Road
- Snettisham Road Junction

The meeting closed at 8.45

Date of next meeting 19th July 2017