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**MINUTES OF THE SEDGFORD PARISH COUNCIL MEETING ON THE
15th NOVEMBER 2017 AT THE VILLAGE HALL**

1. Welcome Ms Crump welcomed all in attendance to the meeting.

Public Session. 2 members of the public present. One member came to raise concerns about the B1454 and the work that had been carried out. He discussed the matter with the County Councillor and left the meeting. The second member came to raise concern about the parking at Cole Green and the dangers drivers face when cars are parked along the main road and on Fring Lane. He suggested that yellow lines on the start of Fring Lane would mean that you could at least leave the B1454 safely. The chair thanked him for bringing the matter to the council but said that the council is very aware of the issues. The County Councillor agreed to look at this area of the village and liaise with the member of the public.

Mr John Lefever (Hastoe Housing) attended the meeting to update the council on development at Cole Green. He explained that the negotiations with Mr Campbell had recently broken down despite numerous meetings. It appears that the Sedgford hall Estate does not want to enter into an agreement with Hastoe to promote the development of an affordable housing scheme on this site. Mr Lefever said he was still very keen to work with Sedgford and was looking for other landowners who they could work with. He has recently been in discussion with the Borough Council re the land opposite the Jarvie Close development. He hopes that a new scheme will be possible in Sedgford in the future. He said Hastoe will pay for and generate a new housing need survey. It was agreed that he would send draft questions for the next meeting and the council will discuss and make a decision on whether to go forward. The chair thanked him for attending and he left the meeting. **Action**

Clerk

Apologies Accepted. Mrs Hipkin

Present, Ms Crump, Mr Clark, Ms Crosley Mr Head, Mr Frost, Mr Curry, Borough Councillors Mr I Devereaux and Mrs A Wright and County Councillor Michael of Chenery (arrived at 6.55 left at 7.15)

Declaration of interests. Mr Frost declared an interest in item 8 financial matters.

2. Minutes for approval. Minutes of the 18th October General Meeting were proposed by Mr Head, seconded Ms Crump and carried. The minutes of the extraordinary meeting held on the 3rd November were proposed Mr Head and seconded Mr Curry and carried

3. Matters Arising

3.1 Anglia Water river flow. The chair reported that Mr A. Ramsey has received a reply to his letter to the Borough Council and he is currently going through some documents they sent him.

3.2 Defibrillator. The clerk has agreed to a meeting with Mr and Mrs Barber to try and move this matter forward. He had also raised the matter with the village hall committee. **Action Clerk.**

3.3 Memorial Notices and Frames. Mr Clark had presented a frame and names at the church at the weekend service and a second frame for the village hall will be put up by Mr Frost.

3.4 Hedges Buck Hill. No action has been taken so the clerk will contact highways again. **Action Clerk**

3.5 Cost of Speed Signs. The clerk reported that the signs cost £3420 and that half could be obtained from the County Council through the Partnership Scheme. (See County Councillor update)

3.6 Whin Close Visit. The clerk is still waiting for a date from Mr Barber.

3.7 War Memorial Insurance. The clerk confirmed that the memorial was not insured. He is trying to get a valuation of the memorial in order to get a quote from the insurance company. **Action Clerk**

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3.8 Parish Website. The clerk reported that he had received training on the website and he had started to populate the sight. It is very difficult to place pictures on the banner of the site as they have to be very specific in size and pixel. The clerk will continue to upload data over the coming months.

3.9 Meeting with Solicitor re Paddock Road. The clerk was unable to get an appointment with the solicitor as she was on holiday. He will try again on her return. **Action Clerk**

4 Standing Agenda Items

4.1 Police Matters. Nothing to report.

4.2 Meetings Attended. Mr Head attended a police briefing re future changes. (Item later on the agenda). Mr Clark had attended a speed watch seminar. He reported that speed watch was going well. During the last month 27 cars had been above the speed limit, 15 letters had been issued by the police 14 to non-residents and one to a resident. The highest recorded speed was 47mph on the Docking Road. The clerk had attended the local SNAP meeting

4.3 Village Hall Matters. Mr Frost said that the committee were still trying to get plans drawn up for the extension. He gave an update on future events.

5 Planning matters. None

Outcome of planning. None

6. Questions for the County Councillor. The councillor before he left the meeting offered to give 50% towards the cost of a school flashing sign or to another project relating to highways. He asked the clerk to contact Karl Rands karl.rands@norfolk.gov.uk at Highways to oversee the matter. **Action Clerk.**

7. Questions to the Borough Councillors. The chair asked if either Borough Councillor could give her more information about a Neighbourhood Plan meeting in Snettisham. Councillors only had the information we had already received. Councillors alerted the Parish Council to the boundary changes, explaining that Snettisham would be a single Ward and Sedgeford would be placed with Heacham and Fring. Details will be sent to the clerk so the Parish Council can respond. This is coming into force for the next round of elections in 2019. (Both councillors left the meeting after this agenda item)

8 Finance

8.1 Bills.

Name	Business	Net	VAT	Gross	Non Recoverable VAT
Eon (DD)	Electricity Aug	£ 20.45	£ 1.02	£ 21.47	None
K and M	St Lighting Aug	£ 13.29	£ 2.66	£ 15.95	None
CGM	Grass Cutting A	£265.15	£53.00	£ 318.18	None
Mr M Frost	Memorial maint	£170.00	£ 0.00	£ 170.00	None
Mr Clark	Travel Exp	£ 41.85	£ 0.00	£ 41.85	None
British legion	Wreath	£ 20.00	£ 0.00	£ 20.00	None

The bills and the payment for Mr Frost were proposed by Mr Head and seconded Mr Curry and carried.

8.2 Financial Statement. The clerk reported the figures for November.

9. Correspondence.

9.1 Barclays bank terms and conditions changes

9.2 Norfolk and Suffolk 4x4 appeal.

9.3 LAC advisory service Risk assessment course 25/1/18. It was agreed the clerk could attend.

9.4 Transparency grant. The clerk has claimed £418.68 to cover the cost of time doing the website set up and running in the first year.

9.5 Road Closure February for drainage work B1454 King William to Snettisham Road.

9.6 The chair read a letter from Community transport saying that they cannot consider any changes to service at this time due the government changes to the operating regulations. The clerk had responded to a survey and Stagecoach had invited him to a meeting which he is unable to attend. No other councillor was able to substitute for him.

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10 Council Decision.

10.1 Neighbourhood Plan Update. The chair gave the meeting an update. The group had a meeting this week and the consultant is now working on updating the draft plan to incorporate comments from the exhibition. He will be carrying out an initial evaluation of possible sites to be included for future development.

10.2 Neighbourhood Watch. The clerk was asked to try and get information about setting up a scheme and have this on the agenda for the next meeting. **Action Clerk**

10.3 Land Registry Update. Washpit registration is now complete with the Parish Council holding "Title Absolute".

10.4 Projector. The clerk had some costs for a projector but had not been able to get any advice. Mr Clark agreed to speak to Mr Cummings to see if we could borrow his for a trial. **Action Mr Clark.**

10.5 Risk Assessment Parish Land. The clerk will contact NALC to see if they have any model assessments that can be modified for areas of the village. **Action Clerk**

10.6 Police Consultation. After a short discussion it was agreed that councillors could respond to the consultation on an individual basis.

10.7 Adoption of Speed Watch by the Parish Council. It was proposed by the chair and seconded by Mr Head that the Parish Council adopts the Speed Watch scheme and covers any costs. Mr Clark agreed to consider a budget for the coming year so this can be built into the Council budget process. **Action Mr Clark**

11 A.O.B. and items for the next Agenda. Mr Curry had noticed the notice board needed attention. The clerk said he had oiled it in the summer but will have a look. Mr Curry asked for a set of the notes from the cemetery meeting, the clerk will forward a copy. A resident has reported that the Docking Road bank beside the footpath is being eroded away by rats. The chair said that Mr and Mrs Moore would like to hand over maintenance of village website and find someone to take this on. Training is being offered by Mr Moore for anybody interested. The Village newsletter is also looking for a new editor. Mr Frost reported more dog fouling on the playing field. The chair said she would put this on Facebook.

The meeting closed at 9.10

Date of next meeting 20th December 2017