

-47/2018-

MINUTES OF THE SEDGFORD PARISH COUNCIL MEETING ON THE
14th March 2018 AT THE VILLAGE HALL

1. Welcome Ms Crump welcomed all in attendance to the meeting.

Public Session. 2 members of the public present (both left the meeting at 7.25) apologies from Mr Hipkin.

Apologies Accepted. Cllr Mr I Devereaux

Present, Mr Clark, Mr Head, Mrs Hipkin, Ms Crump Mr Frost, Mr Curry, Ms Crosley and Borough Councillor Mrs A Wright and County Councillor Michael of Chenery (arrived 7.15)

Declaration of interests. Mr Clark and Mrs Hipkin Paddock Road item 3.4

2. Minutes for approval. Minutes of the 21st February General Meeting were proposed by Mr Clark seconded Mr Curry and carried.

3. Matters Arising

3.1 Anglia Water river flow. No further update. Mrs Hipkin sought assurances from Highways that increased amounts of surface water flowing from the new drains would not affect water quality in this chalk river.

3.2 Defibrillator. The clerk is still trying to organise a meeting to discuss this matter.

3.3 Whin Close Visit. Mr Barber is having to wait till Defra give clearance because of the risk of avian flu from wild birds.

A councillor raised the issue of a chicken smell in the village recently. There was discussion about the smell and possibly inaccurate reports that there had been smell linked to the chicken farm as opposed to smell linked to the spreading of chicken manure. The Chair asked councillors to diarise when they get possible chicken farm smells so that those days can be cross checked with emptying dates. **Action Councillors**

3.4 Update re Paddock Roadway. The clerk informed the meeting that he had received a copy of the license agreement that has been sent to Mrs McGinty. He is waiting for further updates.

3.5 Hastoe Questionnaires. Matter to be discussed under Neighbourhood Plan

3.6 Highways matters Pot Holes. The clerk had reported several potholes in the Parish: Mr Clark said that Highways had dealt with the problems very quickly.

3.7 Pre School Update. The leader from the Pre School attended to update the council. She said that sadly due to a combination of reasons numbers at the unit had fallen and it would be closing at Easter this year. She said that some other schools in the area were offering early years provision and using the 30-hour grant from the government. She explained that they were not able to do because of their size and opening hours. A fall in local pupil numbers and recruitment issues were also a factor. She was asked about the impact on the school. She said that some, but not all children had gone into the school in the past. The clerk (Chair of Governors for the school) said that the children that did enter school had been very well prepared by the pre-school and their presence would be greatly missed. The chair thanked the leader for attending.

4 Standing Agenda Items

4.1 Police Matters. The clerk reported one case of hare coursing

4.2 Meetings Attended. Ms Crump and Mrs Hipkin had attended the Parish Update meeting in Kings Lynn. Main points discussed included a reminder that local planning is governed by government policy which impacts right down to Neighbourhood Plans. The consultation period for Parish Councils on some planning applications is to reduce to two weeks. There is going to be a larger sifting process of plans by a group to decide what goes to committee and those dealt with by officers. Both councillors said that the meeting was very worthwhile and a good opportunity to network.

4.3 Village Hall Matters. Mr Frost reported that Mr D Williams is preparing plans for the hall extension. Computer classes are due to start soon and residents will be informed through the newsletter. Table Tennis club is growing and buying new equipment that the village hall will insure.

5 Planning matters None

Outcome of planning. None

-48/2018-

6. Questions for the County Councillor. The councillor gave the Parish a website norfolk.gov.uk/stagecoach where they could find out details of the bus changes in the area. There had been a meeting re the proposed speed limits on the A149 and average cameras installed. This matter had now been stopped and is going back to officers to review. Concern has been raised about the new charges for DIY rubbish charging and the risk of increased fly tipping. The chair said it was a concern as the County set the charge but the Borough has to cover the cost of fly tipping which could eventually increase costs to residents.

7. Questions to the Borough Councillors. Mrs Wright updated the meeting on her work with the Guildhall in Kings Lynn.

8 Finance 8.1 Bills.

Name	Business	Net	VAT	Gross	Non Recoverable VAT
Eon (DD)	Electricity	£ 18.47	£ 0.92	£ 19.39	None
K and M	St Lighting	£ 13.29	£ 2.66	£ 15.95	None
CGM	Grass Cutting	£265.15	£53.00	£ 318.18	None
High Associates	Fees N.P.	£1450.00	£ 0.00	£1450.00	None
BCKLWN	Dog Bins	£ 274.58	£ 54.91	£ 329.47	None
Sedgeford V Hall	Hire	£ 96.00	£ 0.00	£ 96.00	None
High Associates	Fees N.P.	£1550.00	£ 0.00	£1550.00	None
HMRC	Tax	£ 83.80	£ 0.00	£ 83.80	None
Parish Clerk	Web fee	£ 334.88	£ 0.00	£ 334.88	None
Sedgeford V Hall	Hire NP	£ 120.00	£ 0.00	£ 120.00	None
Witley Press	Printing NP	£ 83.00	£ 0.00	£ 83.00	None
Ms Crump	Stationary NP	£ 15.00	£ 3.00	£ 18.00	None
Mr Head	Memory Stick NP	£ 10.00	£ 0.00	£ 10.00	None

The bills were proposed by Mr Head and seconded Mr Frost and carried.

8.2 Financial Statement. The clerk reported the figures for March.

9. Correspondence.

- 9.1 Police newsletter
- 9.2 Eon Price increase
- 9.3 Highway Rangers visit in April.
- 9.4 War memorial listing by English heritage
- 9.5 Parish Council Network meeting 10th April

10 Council Decision.

10.1 Neighbourhood Plan Update. Ms Crump said that the housing survey conducted by Hastoe had shown a need for up to 9 houses. The Borough Council have agreed they would support development of 4/5 properties. Hastoe is now looking for a suitable site. The site needs to be a rural exception site in the village. Hastoe conduct their own feasibility study on possible sites and they will engage with a landowner. There is a limit of £10,000 that can be received by the landowner per plot on a site. This site would not be included in the site allocation in the Neighbourhood Plan although the plan will include policies supporting the development and clauses to control the occupancy of the properties.

The next stage for the working group is to send out a consultation paper on the proposed site allocations that will be included in the plan. It I hoped to get this into the newsletter. This consultation will precede the final consultation on the full document. The Council were happy for this work to go ahead.

10.2 Paddock Agreement 2018. The council signed the agreement and the clerk will distribute to the two parishioners. **Action Clerk**

10.3 Data Protection. The clerk had received several emails re Data Protection and the new regulations. It is still not clear what procedures have to be adopted but it is clear we need to appoint a Data Officer. The chair had been in discussion with the clerk from Snettisham and he was hoping that a person could be appointed and shared amongst the local councils at an estimated cost of £50 per council. The clerk said that NALC had indicated that they may be able to offer a service and he will contact them again for an update **Action Clerk**. The clerk said he had seen that we need to register with the Information Office and again he will check on this.

-49/2018-

11 A.O.B. and items for the next Agenda. Mrs Hipkin asked for an item on the naming of the Lane beside her house to go on the next agenda. They wish to name the Lane to their small development behind their property as there is a lot of confusion on the Docking Road re numbers and names of houses.

Mrs Hipkin and Mr Head asked for councillor recruitment to be added to the next agenda. Clerk to check out resignation procedures. **Action Clerk**

The meeting closed at 9.10pm

Date of next meeting 18th April 2018