

-55/2018-

**MINUTES OF THE SEDGFORD PARISH COUNCIL MEETING ON THE
20th JUNE 2018 AT THE VILLAGE HALL**

1. Welcome Ms Crump welcomed all in attendance to the meeting.

Public Session. 1 member of the public present but no matters to raise.

Apologies Accepted. Mrs Hipkin and County Councillor Michael Chenery

Present, Mr Clark, Mr Head, Ms Crump, Mr Frost, Mr Curry, Ms Crosley and
Borough Councillor Mr I Deveraux

Declaration of interests. None

2. Minutes for approval. Minutes of the 16th May General Meeting were proposed by Ms Crossley seconded Mr Head and carried. Minutes of the 16th May Annual Parish Council Meeting were proposed by Mr Clark seconded Mr Curry and carried. Minutes of the 11th June Planning Meeting were proposed by Mr Frost seconded Mr Clark and carried.

3. Matters Arising

3.1 Anglia Water river flow. No further update.

3.2 Defibrillator. The clerk is still in discussion with Mr and Mrs Barber.

3.3 Update re Paddock Roadway. The clerk had spoken with the solicitor and she hopes to get papers out to the chair by early next week.

3.4 Snettisham Road Signs. Highways had confirmed that the posts had not been moved. The clerk sent the email to the resident for their information.

3.5 Drains Ringstead Road. Work not yet carried out.

4 Standing Agenda Items

4.1 Police Matters. Nothing to report

4.2 Meetings Attended. None

4.3 Village Hall Matters. Mr Frost reported that the committee were sending out a survey to collect ideas on the use of the hall in the future and how it can support more events and encourage more people to use it. The village fete is on the 14th July: support welcomed.

5 Planning matters None

Outcome of planning. None

6. Questions for the County Councillor. Not present

7. Questions to the Borough Councillors. The councillor reported that fly tipping remained a focus and the detection of offenders was key to reduce cases in the Borough. He said that coastal erosion and flooding had been highlighted in Westminster recently when our MP spoke about the area at a conference raising the concerns of the Borough Council. Kings Lynn remains a focus for regeneration and government ministers have been to visit the area with a view to promoting it with foreign investors.

8 Finance

8.1 Bills.

Name	Business	Net	VAT	Gross	Non Recoverable VAT
Eon (DD)	Electricity	£ 23.24	£ 1.16	£ 24.40	None
K and M	St Lighting	£ 13.29	£ 2.66	£ 15.95	None
CGM	Grass Cutting	£265.15	£53.00	£ 318.18	None
NCC	CIL and post	£628.11	£ 0.00	£ 628.11	None

The bills were proposed by Mr Head and seconded Mr Frost and carried.

8.2 Financial Statement. The clerk reported the figures for June. There were no questions. The clerk had circulated the first quarter income and expenditure spreadsheet. Mr Head had asked some questions about the spreadsheet and had met with the clerk to discuss them. If possible, some changes may be made to the spreadsheet in the future to aid clarity and support future budgeting.

-56/2018-

9. Correspondence.

- 9.1 Society of Local Clerks keeping in touch
- 9.2 Merchant Navy Day 3rd September 2018
- 9.3 Email from School. The school are looking for support for the development of the outside play area. The Parish Council fully supports the school and the clerk will write to the head.
- 9.4 Historic England listing war memorial Grade II 11th June 2018.
- 9.5 Borough Council charging for uncontested elections.

10 Council Decision.

10.1 Neighbourhood Plan Update. The chair informed the meeting that the Borough Council had informed her that the plan would not require a Strategic Environmental Assessment (SEA). This means the group can now take the plan to its next stage which is the Formal Statutory Consultation Stage. Updates need to be made to the plan by the consultant following the Borough Council's comments and those from the village consultation. There will also need to be a summary produced by the committee. The consultation will last six weeks and will include an exhibition. There are still some concerns about how we can publish the plan on the website due to its size but the clerk is in discussion with Norfolk IT to see if there are ways round the problems.

The chair informed the meeting of the Locality campaign that was trying to help protect community buildings as public assets. They are trying to help local communities retain public buildings and spaces. The chair thought this may be important to the Borough for buildings in Kings Lynn.

10.2 Data Protection. The clerk reported that three councillors had commented on the draft documents and he had a further meeting with one councillor to collate the amendments. It is proposed to produce a new set for other councillors to read and circulate before full adoption. Mr Head suggested that only the policy documents needed to be circulated; this was agreed. The clerk will get these printed and circulated. The meeting approved the purchase of a new hard drive to back up the council's computer. The meeting discussed a paragraph from one of the documents relating to confidential minutes. Mr Head read the paragraph and gave the background to councillors. After a short explanation it was proposed by Mr Head and seconded by Mr Clark the paragraph form part of one of the data documents.

10.4 Clerk's Salary Review. The clerk informed the meeting of the new national pay scales. It was proposed by Mr Head and seconded by Mr Frost the National Pay Scales be adopted for the clerk's salary for the current year.

11. A.O.B. and items for the next Agenda. Date for a possible planning meeting in August to be agreed at the next meeting. Mr Curry raised concerns about the hedge on Buck Hill and the path down to the B1454 past Jacobs Folly. The clerk will contact highways and the grass contractor about these matters. The village hall hedge is overhanging the path. It was suggested that this could be trimmed on the working party day that was planned for the 28th June.

12. Any Further Public Comments on the Meeting. No further comments to be added to the meeting.

The meeting closed at 8.15pm

Date of next meeting 25th July 2018.