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**MINUTES OF THE SEDGFORD PARISH COUNCIL MEETING ON THE
18TH SEPTEMBER 2019 AT THE VILLAGE HALL**

1. Welcome – The Parish Council Meeting started at 7.00pm and Cllr Crump welcomed all attending.

Public Session – No members of the public present.

Apologies Accepted – County Councillor Michael Chenery

Present: Cllrs Sue Crump, Bernard Clark, Liz Wilce, Cedric Curry, John Palmer and Tamar Crosley and Borough Cllrs Stuart Dark and Terry Parish.

Declaration of Interest – none

2. Minutes for approval - Minutes of the 17th July 2019 Parish Council Meeting were proposed by Cllr Clark and seconded by Cllr Curry and carried.

3. Matters Arising:

3.1 Voting to take place on co-option of parish councillor – Liz Wilce was duly co-opted as a Parish Councillor and all Cllrs were in favour of the appointment. The chair thanked Cllr Wilce for coming forward and reminded parishioners there is still one vacancy and invited applicants to come forward.

3.2 Update on Neighbourhood Plan – Voting took place on Thursday 5th September and the result of the poll was: 127 votes were recorded, 106 (83.46%) in favour of the Neighbourhood Plan with 21 votes against. The overall turnout was 27.73%. The parish council will now consider working on Section 10 Parish Aspirations and Initiatives which are not central to planning but do consider the rural aspect of the village, such as level and quality of flow in the Heacham River, designation of certain buildings within the village, a regular bus service to serve the village, designation of Fring Road as a green lane and the continued monitoring of traffic volume and speed.

3.3 Anglian Water re: river flow – It was reported that there is no water in the “Washpit” section of the river and it is stagnant in the section behind West Barns. There is a small quantity of water near the Church, which is still being fed by a spring. Cllr Palmer passed round photographs showing the river silted up and overgrown by vegetation. Cllr Parish informed the meeting that the river is monitored for invertebrates along the stretch near Norfolk Lavender.

3.4 Hedge encroaching onto Highways – Hedge has still not been cut back and the clerk will contact NCC Highways again.

3.5 Land next to Chimneys – Borough Council’s Planning Enforcement Officer had confirmed that the soakaway has now been closed off and the case is now closed.

3.6 Garden waste on public land – The fly tipping has still not been removed and Cllrs Dark and Parish recommended the parish clerk seek assistance from Borough Councillor Ian Devereux (Cabinet Member for the Environment).

3.7 Village Pound – Cllr Clark will copy Village Pound documentation and pass onto Cllr Crump. The parish clerk will contact Land Registry regarding the ownership of the area of land from the Village Pound to St. Mary’s Church.

3.8 Music being played on Playing Fields – The parish councillors visited the playing fields on many occasions throughout the summer and reported that no music was heard at any of their visits. The Village Hall Committee has now taken over the monitoring.

4. Standing Agenda Items:

4.1 Police matters - PC Lee Anderton – Western District Engagement Officer – Report forwarded to all Councillors.

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4.2 Meetings attended

4.2.1 The parish clerk reported attendance at NALC's CiLCA training and had attended NPTS's Clerks' Networking Session and received information on the retention of documents.

4.3 Village Hall Matters – It was reported that the Village Hall Committee had increased their room hire fees.

5. Planning Matters – None received

Outcome of Planning – approved/withdrawn by the Borough Council:

19/00528/FM Whin Close, Docking Road, Sedgeford – Erection of 4 poultry sheds and Associated development including the provision of 8 feed silos 2 weigh rooms, a water storage tank, propane gas cylinders and the enlargement of existing hardstanding and drainage work
Application Permitted – 12 July 2019 – Delegated Decision.

Noted at the meeting.

19/00105/TREECA Parson Cottage, Docking Road, Sedgeford – T1 – Larch – Fell/Remove, T2 - Sycamore – Fell/Remove, T3, T4, T5, T6, T7 - Leylandii (conifer) Fell/Remove, T8 – Larch – Fell/Remove, T9 – Ash – remove major wood, T10 – Dead Cherry - Fell/Remove T11, T12 and T13 conifers – Fell/Remove
Tree Application – No objection – 15 August 2019 – Delegated Decision

Noted at the meeting.

19/00068/TPO The Old Vicarage, Church Lane, Sedgeford – 2/TPO/00248
(T1-T4) – Yew: Fell and (T5) – Holm Oak: Deadwood removal
TPO Work Approved – 19 August 2019 – Delegated Decision

Noted at the meeting.

Cllr Parish confirmed that following the successful Neighbourhood Plan Referendum, the Borough Council's Planning Officers will take account of the Neighbourhood Plan in making their decisions.

6. Questions for the County Councillor – Cllr Chenery had attended a meeting (18th September) regarding the reduction in funding for disabled people. Cllr Dark explained that Norfolk County Council had been paying more than the government guidelines for disabled people but due to central government cuts, it had no choice but to change to the minimum income guarantee. The speed camera poles are now in place on the A149 and the 60mph speed limit will be activated shortly with the 50mph speed limit to come into force later. NCC's Highways are working with parish councils at Wolferton and Snettisham to improve signage and road markings.

7. Questions to the Borough Councillors – Vice-chair of the Planning Group, Cllr Terry Parish, informed the meeting that the Borough Council has agreed the number of house developments required over the next 20 years, final statistics will be reported shortly. The proposed development of 600 houses at Knights Hill will be taken to appeal by the developers. Cllr Crump informed Cllr Parish of a small business within the village that produces paper straws and offered to email more information to Cllr Parish. The Borough Council is working on the allocation of CIL, splitting it between Parish Councils and the Borough Council. Cllr Parish asked to be notified if there were any regeneration areas within Sedgeford and informed the meeting that the Regeneration Panel had visited Kings Lynn.

Cllr Curry asked Cllrs Dark and Parish why there is a charge for taking wood to the local recycling centres and Cllr Parish explained that it was an NCC issue and said that anything classed as DIY was chargeable and recommended flagging his concerns to Cllr Chenery.

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8.1 Invoices and payments

Name	Business	Net	VAT	Gross	Recoverable VAT
E-On (DD)	Electricity – Street Lighting 1 st to 31 st July 2019	28.69	1.43	30.12	All
K and M Lighting	Street Lighting Maintenance 1 st to 31 st August 2019	13.29	2.66	15.95	All
CGM Group	Grounds Maintenance August 2019	265.15	53.03	318.18	All
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NALC	Annual subscription	179.82	0.00	179.82	N/A
NALC	CiLCA Training Clerk	150.00	30.00	180.00	All
High Associates	Neighbourhood Plan	450.00	0.00	450.00	N/A
Clerks Salary/HMRC	September's Salary/PAYE	238.36	0.00	238.36	N/A

The invoices and payments were proposed by Cllr Clark and seconded by Cllr Crosley and carried.

8.2 Financial Statements for August 2019 – Noted at the meeting.**9. Correspondence –**

9.1 River Heacham in Sedgeford – Emails were received from parishioners concerned about the river flow, abstraction and silting up. The River Heacham is included in the Neighbourhood Plan Section 10 Parish Aspirations and Initiatives. Clerk to contact Anglia Water for recent extraction figures.

9.2 Report from Parish Ranger Visit in July and additional requests. Work carried out on Docking Road: Strim around dog waste bin, cut hedge around dog waste bin, clear gullies between Chimney's and Cole Green. Vegetation had been cut back along the footpath from junction of Snettisham Road to opposite The King William IV public house. Clerk to chase outstanding cutting back of hedge around SAM recorder post at junction of Ringstead Road/Jarvie Close.

9.3 Amenity Land off Jarvie Close/Mill View – a concerned parishioner had informed the parish council of a vehicle parking on this piece of land and the clerk has informed the Borough Council and the parish council are awaiting their response.

9.4 Royal Air Force Benevolent Fund – Clerk to place poster in Parish Noticeboard

9.5 Norfolk and Waveney Sustainability and Transformation Partnership (STP) crowdsourcing website: <https://ingoodhealth.dialogue-app.com> – noted at the meeting

9.6 NCC's work with the farming community to help improve road safety and roadside Environment. new website: www.norfolk.gov.uk/farmingandthehighway - noted at the meeting

To consider any Correspondence received after publication:

9.7 NHS Clinical Commissioning Groups in Norfolk and Waveney – Discussions around whether the five groups should merge. Individuals can contact the CCG to express their views.

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10 Council Decision

10.1 Invitation to Bid for Parish Partnership 2020-21 – Cllr Clark enquired about a new TROD (a low-cost footpath) from near the SHARP project to Eaton Drove and Cllr Curry enquired about double yellow lines along Cole Green. Further discussions to take place.

10.2 New Dog Bin – agreement for siting. NCC Highway's had given agreement for the siting on Church Lane but following discussions with parishioners living nearby, the siting will be moved further back from the road and NCC Highway's will be contacted for a revised agreement.

10.3 Docking Road rumble strips – Cllr Clark asked whether the road signage for the rumble strips was required. The clerk will investigate and report back.

10.4 Inscriptions on War Memorial – This was deferred to next month's meeting.

11. A.O.B. and items for the next Agenda

11.1 Neighbourhood Plan - Section 10 Parish Aspirations and Initiatives

11.2 Village Speed Watch Group – Cllr Clark is stepping down and Cllr Palmer is taking over and will be moving the SAM speed recorder between locations. Speed statistics will be brought to the next meeting. There are 12 parishioners who regularly undertake the village speed watch but extra help is always appreciated.

11.3 Overgrown hedges near West Hall Farm and Washpit Cottage – Clerk to write to landowners.
Pot hole on Church Lane – Clerk to report to NCC Highway's.

11.4 Grass Cutting Contract – Clerk to bring contract to October's meeting to check on cut dates.

12. Any Further Public Comments on the Meeting – None

The meeting closed at 9.25pm

Date of next meeting Wednesday 16th October 2019 starting at 7pm.