

-30/2019-

**MINUTES OF SEDGFORD PARISH COUNCIL MEETING ON THE
16th OCTOBER 2019 AT THE VILLAGE HALL**

1. Welcome – The Parish Council Meeting started at 7.00pm and Cllr Crump welcomed all attending.

Public Session – One member of the public present.

Apologies Accepted – Cllr Crosley and County Cllr Michael Chenery

Present: Cllrs Sue Crump, Bernard Clark, Liz Wilce, Cedric Curry and John Palmer and Borough Cllr Terry Parish (left at 8.57pm).

Declaration of Interest – none

2. Minutes for approval - Minutes of the 18th September 2019 Parish Council Meeting were proposed by Cllr Palmer and seconded by Cllr Clark and carried. Minutes of the Planning Meeting 7th October 2019 were proposed by Cllr Clark and seconded by Cllr Wilce and carried.

3. Matters Arising:

3.1 Outcomes of planning meeting 7th October – Sedgford Parish Council had invited the land agent for the planning application ‘Communal off-road car parking on Fring Road’ and the architect acting as agent for the planning application ‘24 Field Barn Cottages’ to the parish meeting on 16th October. Cllr Parish has ‘called in’ both planning applications and Cllrs Crump and Clark intend to attend the Planning Committee meeting – date to be confirmed. Cllr Clark highlighted that a change of use would be required for the communal off-road car parking. Further questions were raised and the clerk was instructed to contact the land agent for the communal off-road car parking and ask for clarification on: 1. Would the width of the access track remain the same? 2. Exactly where would the 8 spaces be? 3. Would the car spaces conform to parking standards of 4.8 metres x 2.4 metres? 4. Would the gate be retained or removed? and 5. What would the car parking surface be made of?

3.2 Neighbourhood Plan – Section 10 Parish Aspirations and Initiatives – Of the nine aspirations and initiatives, it was agreed to prioritise three, which are: the level and quality of flow in the Heacham River, the problems associated with parking, especially around Cole Green and the continued monitoring of traffic volume and speed and exploration of measures to improve these.

3.3 Anglian Water re: river flow – A request to the Environment Agency for the Heacham River’s abstraction figures had been sent and a response is expected by 5th November. The Chair suggested a working party be set up to include Cllrs Crump, Clark, Palmer and Borough Cllr Parish and any interested parishioners and recommended inviting Norfolk Rivers Trust to meet all interested parties (date to be arranged). Cllr Parish informed the meeting of the ‘rewilding’ work at Ken Hill near Heacham <https://wildkenhill.co.uk>

3.4 Hedge encroaching onto highways – NCC’s Highways will again contact Sedgford Hall and remind them the bird nesting season has now ended and their requirement to cut back the hedge. Cllrs stressed that the hedge has not been cut back for many years. NCC’s Highways will also contact the adjoining landowner and request they cut back their hedges.

3.5 Garden waste on public land – A request to clear the green waste being fly tipped on amenity land near Mill Lane/Jarvie Close has been refused by the Borough Council. The clerk was instructed to inform Cllr. Devereaux of this decision and ask for his assistance.

-31/2019-

3.6 Village Pound – Ongoing.

3.7 Village Speed Watch Group – There are now 13 volunteers who support the speed watch team. In addition, PC Lee Anderton carried out a speed watch in October and sent out letters to 19 speeding motorists.

3.8 Overgrown hedges near West Hall Farm and Washpit Cottage – The owner of Washpit Cottage explained they were identifying who is responsible for hedge maintenance but in the mean time they have trimmed back the hedge.

3.9 Grass cutting contract – Parish Clerk had emailed CGM asking for confirmation of cutting dates and credits for missed occasions.

3.10 Docking Road rumble strips – A request had been made to remove the road signage for the rumble strips but NCC's Highways confirmed that the signage must remain.

3.11 New dog bin – agreement for siting – The new dog bin will be installed shortly following agreement on its re-siting.

4. Standing Agenda Items:

4.1 Police matters - PC Lee Anderton – Western District Engagement Officer – No report received.

4.2 Meetings attended –

4.2.1 Cllr Clark checked the parish accounts and has signed them off.

4.2.2 The parish clerk informed the meeting that NALC now recommend a five-year financial plan be written for all parish councils and that one would be prepared for November's meeting.

4.2.3 Cllrs Crump and Clark attended the Borough Council's Planning Briefing Meeting and highlighted that all planning officers must take into consideration Sedgeford's Neighbourhood Plan when making decisions on planning applications.

4.3 Village Hall matters – Proposed extension is still under discussion. Fund-raising for the Village Hall is continuing, with a table-top sale scheduled for 19th October.

5. Planning matters:

To consider plans at the time of publishing: None

To consider plans since publication:

19/01640/F Proposed single-storey dwelling following sub-division at Washpit Cottage, Snettisham Road. The owners had been invited to attend. The parish council objects to the planning application on the grounds of: 1. Policy H3: Infill development within the Development Boundary **is not supported**. 2. Policy H8: New Housing as Permanent Dwellings **is not supported**. A condition that the bungalow should not be sold separately will be requested. Concerns over the impact on views from Heacham Road towards the river were expressed.

19/01759/LDE Lawful development certificate: Use of former meadow land as domestic garden land in excess of 10 years at Cole Green House, Fring Road. Parish clerk to contact the Planning Department for more information.

19/00158/TREECA Trees in a conservation area: Remove/fell/Crown reduction. Noted at the meeting.

-32/2019-

Outcomes of planning – approved/withdrawn by the Borough Council: None

6. County Councillor update: None received

7. Borough Councillors update: Cllr Parish informed the meeting that the Knights Hill development planning appeal had started, Snettisham and Heacham had experienced high tide damage and work continues on climate change. Cllr Parish had ‘called in’ two planning applications for Sedgeford Parish Council; demolition and replacement of existing dwelling house, etc. at 24 Field Barn Cottages and Communal off-road car parking (Fring Road). Cllr Parish recommended an addendum in the Neighbourhood Plan to cover changes to the village boundary known as ‘infill’ and will send further details.

8. To approve accounts and payments this month:

8.1 Approval and payment of invoices:

Name	Business	Net	VAT	Gross	Recoverable VAT
E-On (DD)	Electricity – Street Lighting – 1 st to 30 th September 2019	27.77	1.39	29.16	All
K and M Lighting	Street Lighting Maintenance 1st to 31 st October 2019	13.29	2.66	15.95	All
CGM Group	Grounds Maintenance October 2019	265.15	53.03	318.18	All
Clerks Salary/HMRC	October’s Salary/PAYE	238.36	0.00	238.36	N/A

The invoices and payments were proposed by Cllr Curry and seconded by Cllr Clark.

8.2 Financial Statements for October 2019 – Noted at the meeting

9. Correspondence, to consider any correspondence/communication received:

9.1 Email from solicitors regarding cash legacy of £500 to Sedgeford Parish Council, with a direction that the money be used for general purposes towards the upkeep of the village hall – The cheque had been received and a cheque will be written to the Village Hall Committee for signing at November’s parish council meeting.

9.2 Training on Precept Levy setting to be given by Borough Council of King’s Lynn and West Norfolk – Waiting for confirmation of the date.

9.3 NALC’s Annual General Meeting 20th November at County Hall – Noted at the meeting.

9.4 Update to partners - NHS Clinical Commissioning Groups in Norfolk and Waveney vote to merge – Noted at the meeting.

9.5 Division boundaries for Norfolk County Council, a consultation has begun and ends 2nd December 2019 – Noted at the meeting.

9.6 Holme-next-the-Sea Neighbourhood Development Plan for comment – closing date 11th November – Noted at the meeting.

9.7 Letter from Sedgeford Primary School to promote the school – Discussion about signs and posters to be taken in November’s meeting.

-33/2019-

9.8 Local Plan Review (2016-2033) Consideration of the latest housing numbers by Borough Council of King's Lynn and West Norfolk – Noted at the meeting.

9.9 Norfolk Coast Partnership – Coast Futures Initiative - open meeting on 24th October – Noted at the meeting

10. Agenda items for Council Decision:

10.1 Invitation to Bid Letter to the Parish Partnership 2020-21 – Cllr Clark suggested a TROD along Snettisham Road to join up footpaths and will prepare measurements and a map. Costings for double yellow lines were also asked for.

10.2 Inscriptions on War Memorial – Cllr Palmer reminded the parish council they are legally obliged to look after the War Memorial and has asked the War Memorial Trust's Conservation Officer to visit and review the War Memorial.

10.3 Discussion of possible co-option of new Councillor – All Councillors voted in favour and Cllr Kevin Miller was duly co-opted.

11. Any other business (for information only) and any items to carry forward to next month for the decision of the council:

11.1 Working party for Heacham River

11.2 Planning Application for Washpit Cottage, Snettisham Road

11.3 AA sign for SHARP still on Snettisham Road

11.4 Cemetery charges to be reviewed in April 2020 and Cllr Clark proposed and Cllr Crump seconded that no charge will be made on additional lettering to headstones until that date.

11.5 Conifer hedge on Heacham Road near the King William public house requires cutting back.

11.6 Signs and posters

12. Any Further Public Comments on the Meeting – None

The meeting closed at 9.31pm

Date of next meeting Wednesday 20th November 2019 starting at 7pm.