

-41/2019-

**MINUTES OF SEDGFORD PARISH COUNCIL MEETING ON THE  
15<sup>th</sup> JANUARY 2020 AT THE VILLAGE HALL**

**1. Welcome** – The Parish Council Meeting started at 7.00pm and Cllr Crump welcomed all attending.  
**Public Session** – No parishioners present.

**Apologies Accepted** – Cllr Terry Parish

**Present:** Cllrs Sue Crump, Cedric Curry, County Councillor Michael Chenery (leaving at 7.30pm), Liz Wilce, Tamar Crosley, John Palmer, Kevin Miller and Bernard Clark.

**Declaration of Interest** – Cllr Clark who left the room for 10.2

**2. Minutes for approval** - Minutes of the 18<sup>th</sup> December 2019 Parish Council Meeting were proposed by Cllr Clark and seconded by Cllr Curry and carried.

**3. Matters Arising:**

- 3.1 Anglian Water re: river flow – Working party for Heacham River** – A parishioner had provided a very detailed letter with photographs about the Heacham River for which the parish council is appreciative. A further meeting of the working group is to be arranged, and discussion will include drafting questions for Anglian Water.
- 3.2 Co-ordinated list of overgrown hedges** – Cllr Miller has prepared a list and taken photographs and Cllrs Miller and Clark will provide the co-ordinates in preparation to be sent to NCC Highways.
- 3.3 Garden waste on public land** - An update had been received from the Borough Community Safety and Neighbourhood Nuisance Officer who confirmed the site in question had been visited. He had found the green waste to be minimal and there was difficulty in identifying who had deposited the green waste. He will write to near-by properties reminding them that all green waste can go into the Borough Council's brown bin service.
- 3.4 Village Pound** – Details on registering interest were received from a local solicitor and work continues regarding the HM Land Registry.
- 3.5 Village Speed Watch Group – Update** – The 2020 campaign started last week with the first set of data (Friday 9<sup>th</sup> January) being sent to the police. Cllr Palmer has issued the rota for the next three months.
- 3.6 Signs and posters** – These will be monitored over the coming year.
- 3.7 Parked vehicles on amenity land off Jarvie Close/Mill Lane** – The Borough Council have been informed and the parish council is waiting for an update.

**4. Standing Agenda Items:**

- 4.1** Police matters - PC Lee Anderton – Western District Engagement Officer – No monthly newsletter received.
- 4.2** Meetings attended - none
- 4.3** Village Hall matters – Cllr Clark reported concerns over the amount of dog mess on the Playing Field and since all dog owners have a legal duty to clean up dog faeces immediately after their animal fouls a public place, Cllr Clark will pass on the parish council suggestions to the Committee.

**5. Planning matters:**

**To consider plans at the time of publishing:**

- 5.1** 19/02210/F Proposed external swimming pool and detached pool house at Cole Green House, Fring Road, Sedgford. Comments required by Parish Council: Deadline 27<sup>th</sup> January 2020. The Parish Council voted to object to the planning application with one councillor supporting and one councillor abstaining.

-42/2019-

**To consider plans since publication:**

**Outcomes of planning – approved/refused/withdrawn by the Borough Council:**

19/01640/F Washpit Cottage, Snettisham Road, Sedgeford. Proposed single-storey dwelling following sub-division. Application Refused 19<sup>th</sup> December 2019 Delegated Decision. Noted at the meeting.

19/01690/BT Public Payphones Throughout the Borough. Removal of 21 payphones (one being in Sedgeford) Split Decision – Part approve-refuse 17<sup>th</sup> December 2019 Delegated Decision. Noted at the meeting.

**To consider plans since publication:** None

**6. County Councillor update:** The Boundary Commission are continuing their work on changes to the County boundaries and NCC are continuing their preparations for the 2020/21 budget.

**7. Borough Councillors update:** Cllr Parish sent in his report: Water quality on the beaches, tree planting and the work of the police commissioner are being discussed at the next EC panel.

**8. To approve accounts and payments this month:**

8.1 Approval and payment of invoices:

| Name               | Business                                                                 | Net    | VAT   | Gross  | Recoverable VAT |
|--------------------|--------------------------------------------------------------------------|--------|-------|--------|-----------------|
| K and M Lighting   | Street Lighting Maintenance<br>1st to 31 <sup>st</sup> January 2020      | 13.29  | 2.66  | 15.95  | All             |
| CGM Group          | Grounds Maintenance January 2020                                         | 265.15 | 53.03 | 318.18 | All             |
| E-On (DD)          | Electricity – Street Lighting –<br>1st to 31 <sup>st</sup> December 2019 | 28.69  | 1.43  | 30.12  | All             |
| Clerks Salary/HMRC | January's Salary/PAYE                                                    | 238.36 | 0.00  | 238.36 | N/A             |

The invoices and payments were proposed by Cllr Crosley and seconded by Cllr Clark and all were in favour.

8.2 Financial Statements for January 2020 – Noted at the meeting

**9. Correspondence, to consider any correspondence/communication received:**

- 9.1 NALC's monthly update and proposed dates of training – Training on the Role of a Councillor will be held on Wednesday 22<sup>nd</sup> April starting at 10am to 12.30.
- 9.2 Norfolk Police and Crime Commissioner – have your say on 20/21 Annual Budget Consultation on Police Precept – Noted at the meeting.
- 9.3 Area Manager West (Highways) NCC meeting with Parish Clerk for improvements from communication through to specific Highways issues/activities – this takes place on Thursday 6<sup>th</sup> February.
- 9.4 HP Connected – Start of monthly charges for parish printer. Agreement was given for usage of up to 100 sheets per month.
- 9.5 Email from parishioner concerned at the outcome of the planning application on the proposed car parking and wishing to understand how the parish council works. Reply to be sent.
- 9.6 A parishioner had contacted the Chair highlighting their concern over the damaged fence around the phone mast. This was reported to the Village Hall Committee who subsequently reported it to the Phone Mast Company.

**-43/2019-**

- 9.7 Parishioner contacted the Chair asking for an update to affordable housing in the village and the chair has replied explaining she will find out and update them.

**10. Agenda items for Council Decision:**

- 10.1 Approval of Budget and Precept 2020/21 – The clerk went through the budget and a precept increase of 4% which was proposed by Cllr Clark and seconded by Cllr Crosley, all were in favour.
- 10.2 Paddock Rent 2020 – (Cllr Clark left the room for this discussion) It was agreed to continue at last year's rental of £340 and the clerk handed over the new rental agreements for signature.
- 10.3 Inscriptions on War Memorial – Cllr Palmer explained that he had updated the War Memorials Register with structure = reasonable but inscriptions = poor. Cllr Palmer offered to investigate costs for a structure to be made out of stainless steel with the details of the fallen to be laser etched.
- 10.4 Overgrown hedge at Sedgeford Cemetery – Cllr Curry will arrange for this hedge to be cut back at a cost of around £100. All Councillors agreed with the costs and requested that the work be carried out before the bird nesting season.
- 10.5 Reviewing charges for Sedgeford Cemetery – Final policy to be sent to the clerk for placement on the website and to be forwarded to local Funeral Directors and to others as required.

**11. Any other business (for information only) and any items to carry forward to next month for the decision of the council:**

- 11.1 Advertising for vacancy for the position of parish clerk to Sedgeford Parish Council.
- 11.2 Parish Noticeboard

**12. Any Further Public Comments on the Meeting – None**

**The meeting closed at 9.28pm**

**Date of next meeting Wednesday 19<sup>th</sup> February 2020 starting at 7pm.**