

Clerk Mr R Quick 07598702826
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SEDGEFORD PARISH COUNCIL
MINUTES 21st JUNE 2023

1. Welcome by the Chair.
 2. The Public Session: None present.
 3. Present: Cllr Crump, Cllr Ward, Cllr Clark, Cllr Wilce, Cllr Miller, Cllr Coleman and County Councillor Chenery
 Apologies: County/Borough Councillor Jamieson and Borough Cllr Parish
 Absent: None
 4. To receive declarations of interest on agenda items – None
 5. Confirmation of the minutes – Parish Council Meeting 22nd May 2023. Cllr Ward proposed confirming the minutes, Cllr Wilce seconded, all in favour and carried. Annual Parish Council Meeting 22nd May 2023 Cllr Clark proposed confirming the minutes, Cllr Miller seconded, all in favour and carried.
 6. Matters arising:
 - 6.1 Footpath Warden & Circular walk update. The Clerk advised the meeting that the walk leaflets are in the final stages of design and the marker posts should be installed by NCC shortly. Cllr Clark displayed the draft map which will be installed opposite the King William.
 - 6.2 Assets of Community Value – Carried forward.
 - 6.3 Churchyard liabilities– Carried forward.
 - 6.4 River Heacham – The Chair, with input from a number of residents, has drafted a response to Anglian Water and the Environment Agency. The Chair has also been in contact with a resident in Fring to obtain their views. The Chair will forward the Council's response to Anglian Water, copying in the Environment Agency and James Wild MP.
 - 6.5 Former School – No news. The Clerk will chase before the July meeting.
 - 6.6 Website Advertising – Cllr Miller is contacting previous advertisers to see if they wish to continue and the Clerk is forwarding invoices. This advertising opportunity will be promoted via the newsletter.
 - 6.7 Changing email address – The Clerk explained that Norfolk Association of Local Councils (NALC) are conducting a pilot where a small number of Councils will be offered the opportunity of having a .gov.uk domain name, website and email accounts for the Clerk and Councillors. The cost would be £112 + Vat every two years and £70 + Vat management fee per annum. Councillors discussed this matter at length, agreeing the advantages of a potential change of email to .gov.uk, but there were differing opinions regarding timing. The Chair's casting vote approved the motion to not apply to join the pilot at this stage, but instead to let NALC and other parish councils "iron out any wrinkles" before reviewing the matter again. The Clerk will contact NALC and ask to be kept informed of progress.
 - 6.8 Councillor Community Grant Scheme – As neither of the Borough Councillors were present this matter was carried over to July.
 - 6.9 Defibrillator – The Clerk has obtained an example hosting agreement and drafted an agreement which has been forwarded to RedCat's legal team.
 - 6.10 Bus Stop Sign – Lynx, who operate the 33 service through the village, have requested that they are permitted to attach a bus stop sign to the top of the speedwatch post opposite the King William. This would help visitors to know the location of the bus stop. Cllr Ward proposed that Lynx be permitted to erect the sign. Cllr Coleman seconded and the motion was carried unanimously.
 7. Standing Agenda Items:
 - 7.1 Police report – Circulated by the Clerk when received.
 - 7.2 Village Hall Rep Report – The entrance to the village hall car park has been successfully resurfaced and the Hall windows replaced. The solar system is working well, as is the air conditioning, which has been utilised by a number of groups.
 - 7.3 Meetings Attended written/verbal - None.
 - 7.4 Clerks training written/verbal - None.
 - 7.5 Councillors training written/verbal - None.
 8. Planning matters:
 - 8.1 applications – Planning Appeal Notification 22/00704/FM - Sedgeford Hall Estate, Fring Road - Construction and operation of a solar farm comprising an array of ground-mounted solar photovoltaic ("PV") panels and containerised batteries and associated infrastructure.
 - 8.2 Planning outcomes - None
- To consider plans since publication:
- 23/00862/F - New dropped kerb, 4 Hillside, Ringstead Road – Councillors discussed this case. Cllr Ward proposed supporting the application, Cllr Clark seconded and all were in favour.
9. County Councillor update: County Councillor Chenery advised the meeting that he has attended a number of meetings as the NCC Champion for Older People – Norfolk Health Care and Wellbeing Board; Norfolk Older People Partnership; Norfolk Records Office.
 10. Borough Councillors update: None

11. To approve accounts and payments this month:

11.1 Approval and payment of invoices: Proposed by Cllr Clark, seconded by Cllr Miller and agreed by All.

Name	Business	Net	VAT	Gross	Recoverable VAT
K and M Lighting (STO)	Street Lighting Maintenance June	16.17	3.23	19.40	All
CGM Group (STO)	Grounds Maintenance June	304.45	60.89	365.34	All
npower (DDR)	Electricity – Street Lighting June	37.85	1.89	39.74	All
Parish Clerk	Payment June (See Log)	0.00	0.00	0.00	None
HMRC	June (See Log)	0.00	0.00	0.00	None
Parish Clerk	HP Ink	8.32	1.67	9.99	All
A10 Pest Control	Moles	105.00	21.00	126.00	All
Supreme Windows Ltd	Village Hall Windows- part payment Previously authorised and paid via BACs	2700.83	540.17	3241.00	All
Supreme Windows Ltd	Village Hall Windows- Final Payment	385.83	77.17	463.00	All

11.2 Financial Statements for May2023 – issued during month - Noted.

12. Correspondence, to consider any correspondence/communication received: None

13. To consider any Correspondence received after publication:

13.1 CGM Group (East Anglia) Ltd has been acquired by Nurture Landscapes Limited – Noted

13.2 A community garden has been suggested by a resident and the Chair will make further enquiries.

14. Any other business (for information only) and any items to carry forward to next month for the decision of the council:

A resident has reported that the water butt at the cemetery is in need of attention as it is leaking. Cllr Ward and the Clerk will investigate possible solutions.

There have been reports that the footpath from the cemetery down towards the farm/church requires clearing. The Clerk will contact NCC.

Cllr Ward advised that the give way markings at the Snettisham Road/Heacham Road junction were not repainted after the recent re-tarmacked. The Clerk will contact NCC Highways

15. Any further public contributions to the meeting: None

16. Proposed Date of Next Meeting –July 19th 2023 at 19.00

17. Close – 20.10