Sedgeford P.C. Risk Assessment Form
Council Property.

Activity: General Equipment	Assessment Date: May 2026	Review Date: May 2027

Hazard and Risk	People at risk	Optional Controls	Our Controls	Our Future Controls	Risk Level	Target date & by whom
Defective Dog bins and posts	Employees/public	Regular inspections for safety defects (recorded). Rapid response to repairs. Temporary warning signs erected as necessary.	Quarterly inspections for safety defects Defects recorded in record book Rapid response to repairs. Temporary warning signs erected as necessary.	Replace defective bins	L	**Quarterly inspections by Councillor (JW)**
Damaged grit bins	Employees/public	Inspected regularly and condition recorded	Quarterly visual inspection	Replace defective bins	L	**Quarterly inspections by Councillor (JW)**
Damaged Village Signs	Employees/public	Inspected regularly and condition recorded as well as action taken Rapid response to repairs.	Inspected quarterly and defects recorded as well as action taken Rapid response to repairs.	Maintenance carried out as required	L	**Quarterly inspections by Councillor (JW)**
Damaged Village Gates	Employees/public	Inspected regularly and condition recorded as well as action taken Rapid response to repairs.	Inspected quarterly and defects recorded as well as action taken Rapid response to repairs.	Maintenance carried out as required	L	**Quarterly inspections by Councillor (JW)**
Defective Speed reduction signs and posts	Employees/Public	Inspected regularly and condition recorded as well as action taken Rapid response to repairs.	Signs to be moved/erected by two people due to weight issues and location of posts. Visual inspection to be carried out when the signs are moved to a new location. Report of any damage to the clerk and placed on next meeting agenda.	Maintain the signs and posts	M	**Monthly inspections by Councillor (KM)**

Chair's signature: Susan Crump Date:20th May 2026	Clerk's signature: Roger Quick Date: 20th May 2026